



# Seneca County General Health District

## Board of Health Meeting Minutes

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### **Board of Health Meeting**

August 22, 2019 at 6:00 pm

Seneca County Services Building, Conference Room A

**Present:** Scott Lyons, Ann Sacksteder, Rebecca Shank, Philip Steyer, Robert Watson, Jimmie Young  
**Absent:** Bonnie Boroff  
**Excused:** None  
**Guests:** Ben Nutter, Matt Neely, John Lamanna, Brian Ezyk  
**SCGHD Staff:** Beth Schweitzer, Andrea Cook, Anita Gaietto, Trisha Kahler, Laura Wallrabenstein, Lisa England

### **Welcome, Roll Call and Pledge of Allegiance**

With quorum present, Mr. Young called the regularly scheduled board meeting to order on August 22, 2019 at 6:00 pm; he then presided over the Pledge of Allegiance.

### **Public Concerns/Requests**

Mr. Brian Ezyk Environmental Engineer and Vice President of Compliance for Sunny Farms Landfill gave a general update on what is happening at Sunny Farms Landfill. Mr. Ezyk stated that Loudon Township Trustees and Mrs. Sacksteder toured the landfill on August 22<sup>nd</sup>. Mr. Ezyk also stated that one of Sunny Farms number one priorities is to stay ahead of any odors. They are working on the landfill gas collection system expansion, they just started another project last week which should take 4 to 5 weeks to complete. Sunny Farms will post updates on their website and contact community leaders if there will be any potential to cause odor. Mr. Ezyk also said that they are staying in compliance and ahead of the requirements in the consent order. Two important deadlines that were met was the rail scale is certified and also Sunny Farms has set up video access that Environmental can review the footage as required by the consent order. The Fostoria Community Trust Fund was also established and a deposit of \$600,000.00 will be deposited August 23<sup>rd</sup>. Mr. Ezyk said that they will be installing a permanent Hydrogen Sulfide treatment system. This system will reduce the Hydrogen Sulfide and will also reduce the Sulfur Dioxide at the site. Sunny Farms is currently operating a temporary system which is meeting all health standards. For the permanent system the next deadline is September 8<sup>th</sup> they have to submit a report which defines what is the best control technology to control Hydrogen Sulfide. The state has to approve the document and once approved Sunny Farms will apply for an air permit. Once the permit is approved Sunny Farms can then start construction of the Hydrogen Sulfide Treatment System. This system could take up to two years to construct. Until that time Sunny Farms will continue to operate the temporary system.

Mr. Steyer would like to know what can be viewed by the Environmental department with the video access. Mr. Ezyk said there will be three different cameras. They can view the unloading, can also see the next car going in to the building, and the loaded trucks exiting the rail facility.

Mr. Steyer next asked about the scale certification. Mr. Steyer wanted to know how they insured the scale is accurate every day.

Mr. Ezyk stated that they follow the manufacture's recommendations on how often to calibrate the scale. Sunny Farms also compares the prior weight of rail car to see if any changes. Sunny Farms weights the cars going in and when the cars leave out empty

Mr. Lamanna said that they are not using net tare weights and feels Sunny Farms process is more precise, they weight the cars coming in full and then after they are emptied. So that they get the actual weight of what was in the car.

Mr. Neely stated when the cars are emptied there may be a difference in what the empty weight of the car is from the manufacturer's empty weight is.

Mr. Ezyk also added that the weight of the cars can change as repairs are done.

Mr. Young asked how often are the scales checked.

Mr. Ezyk stated that they are checked once a year by the state of Ohio's Division of Weights and Measures and the Auditor's Office.

Mr. Steyer wants to know what the manufacture's recommendations are for frequency of calibration for the scales.

Mr. Neely answers that the manufacture recommends once a year as well. Sunny Farms continues to monitor the weights of the cars.

Mr. Ezyk stated that the cars are weighed twice when loaded and twice empty, Sunny Farms always uses the highest loaded and the lowest empty weight which would result in more tons reported.

Mr. Steyer feels there should be something with a known weight that is used on a regular basis to check the scales.

Mr. Watson asked if the landfill is paid by the amount of weight of the waste they are receiving.

Mr. Lamanna said they are confident with the scale system they bought and they believe it is the best out there. They are also comfortable with the state guidelines of getting the scale certified once a year. Mr.

Nutter stated that the contracts are typically based per car not per ton, Sunny Farms needs to know what the tons are for reporting purposes. Mr. Lamanna added that the weight is important so they know to calculate how much they are putting in per car and also Sunny Farms has a daily permit limit so they want to know exactly what is coming into the landfill.

### **Public Health In-service**

None

### **Approval of Minutes**

Mr. Young requested a motion to approve the minutes from the July 25, 2019 regular meeting and the August 5, 2019 special meeting. Mr. Watson made a motion to approve the minutes from the July 25, 2019 regular meeting and the August 5, 2019 special meeting of the Board of Health. Mrs. Shank seconded the motion. The motion carried unanimously.

### **Sub Committee Report**

None

### **Financial Report**

The Monthly Financial Report for July 2019 shows revenue for the month of \$331,840.61 and revenue year to date of \$2,528,521.14. Expenses for the month were \$349,685.48 and year to date expenses totaled \$2,257,951.60.

Mr. Steyer asked about the sewer system and would like to know how long it typically takes to run the soil evaluation and design a system.

Mrs. Wallrabenstein said the time lines are long; they have been trying to shorten the time. We also try to wait until they have a few systems to design and install for the bid process. The companies who do the designs and installs also get very busy.

Mr. Young requested approval of the Monthly Financial Report for July 2019. Mrs. Sacksteder made a motion to approve the Monthly Financial Report for July 2019. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Expenditures**

Mr. Young requested approval of the previous month's expenditures. Mr. Steyer made a motion to approve the expenditures as presented. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Out of County Meetings/Travel**

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mr. Lyons made a motion to approve the Out of County Meetings and Travel. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Advances/Repayments/Transfers**

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mr. Watson made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Supplements**

Mr. Young requested a motion to approve Supplements:

- |  |              |
|--|--------------|
| a. Fund 7069 Joint Solid Waste             | \$ 3,760.00  |
| b. Fund 7081 Senior Clinic                 | \$ 885.00    |
| c. Fund 7082 WIC Grant                     | \$ 28,256.31 |
| d. Fund 7164 Home Sewage Treatment Systems | \$ 16,000.00 |

Mrs. Shank made a motion to approve Supplements. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Contracts**

Mr. Young requested a motion to approve contracts:

- a. **Rescind:** Eco Village Apartments LLC, for infant mortality education or services and activities
- b. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Holman property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- c. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Dicken property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- d. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Bogner property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- e. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Johnson property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- f. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Feehan property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- g. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Miller property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- h. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Mizen property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)
- i. Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design, (Ruhlen property), 08/05/2019-10/18/2019, not to exceed \$2870.00 (payer)

Mrs. Sacksteder made a motion to approve the contracts. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Resolutions**

Mr. Young requested a motion to approve Resolution:

- a. 2019.05R – Hiring Full-Time –Health Educator – Emily Eichhorn, effective 08/03/2019 – revised from 08/05/2019
- b. 2019.06 – Purchase of Gift Cards – for Baby and Me Tobacco Free Program

Mrs. Sacksteder made a motion to approve the Resolutions. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Division Reports**

#### **WIC**

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

**People:** Erika Handru, breastfeeding peer helper is working on completing on-line lactation courses to further her knowledge and skills with helping WIC participants.

**Service:** Farmers' Market Coupons are currently being distributed.

August is Breastfeeding Awareness Month. The 2019 theme is "*Empower Families, Support Breastfeeding*". This theme focuses on the importance of supporting all members of a breastfeeding family as well as working to advocate for breastfeeding supportive environments and communities. This year staff again participated in Tiffin Mercy Hospital Baby Fair to promote breastfeeding. State WIC provided staff t-shirts with the theme for staff to wear throughout the month as well as breastfeeding scarves to provide to moms who are trying to overcome the barrier of breastfeeding in public.

**Quality:** Staff has been evaluating the physical clinic environment and working on re-arrangements and updates to improve the participants' experience.

**Fiscal:** We are finally in the process of purchasing computers.

Mr. Steyer asked if the WIC department talks to local employers about the mothers returning to work. Mrs. Kahler responded they have had employers come to them in the past and they also have information if the employer needs it. They can also provide letters or talk to an employer if the mother feels uncomfortable talking to her employer.

Mrs. Sacksteder also asked if WIC helps with pumps. Mrs. Kahler responded that insurance now covers pumps but if they can't get one through insurance, WIC does have pumps they can loan a mother.

## **Nursing**

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

**People:** No issues

**Quality:**

- Always striving to provide good, quality care and service.

**Service:**

- Samantha Dible RN and Kate Doepker RN attended the Mercy Hospital Baby Fair and provided information on vaccinations, safe sleep education and smoking cessation during pregnancy. They shared a table with Amanda Zeigler who shared information on radon.
- We have been busy providing additional appointments for school vaccinations. Our Nursing Services clinics were extended 1-2 hours the week of August 12<sup>th</sup>, three nurses were scheduled for each clinic and appointments were scheduled every 5 minutes. The clinics filled quickly.
- Information was sent to all the schools in Seneca County about Measles, along with a letter and fact sheet that could be given to parents.
- We continue to provide direct observation for medication administration, documentation, case management (lab work, incentives etc.), and education for a client with active TB.
- We continue to provide Hepatitis A education and vaccination monthly to CROSSWAEH, Rigel and the Jail for staff members and clients.
- Run for the Health of It 5k was held August 10<sup>th</sup> and was a success. There were 81 participants and 21 volunteers.
- First shipment of flu vaccine to arrive the first week of September 2019. We will have 1130

doses coming in over the next 3 weeks

- Clinic remodeling has begun. The goal is to have a crisp, clean, neat and kid friendly clinic area.
  - The Get Vaccinated staff received training on MOBI (Maximizing Office Based Immunization) and provided their first program to the nursing division staff. The objectives of MOBI:
    1. Review Immunization Schedules
    2. Discuss MOBI Best Practices
    3. Discuss Strategies to Improve Immunization Rates
  - As part of the Get Vaccinated program we are to write a plan to:
    1. Evaluate health insurance coverage in your county to determine the number of uninsured or underinsured children and/or adolescents.
    2. Evaluate poverty rates in your county.
    3. Evaluate data for free and reduced-price meal eligibility in schools in your county.
    4. Evaluate school immunization coverage in your county based on data provided by ODH.
    5. Evaluate the number of immunization providers in your county and their geographic locations.
    6. Evaluate the impact of any groups within your county that have religious or philosophical objections to immunizations.
    7. Evaluate vaccine antigen-specific data provided by ODH from Impact Statewide Immunization Information System (SIIS).
    8. Evaluate how immunization information is conveyed to parents of school-aged children and adolescents with disabilities who may or may not be in home-room classes.
- Once this report is complete, I look forward to sharing it with the board members.

**Growth:**

- Kate Doepker will be attending the three day School Nurse Workshop August 28<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>, 2019.

**Environmental Health**

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet: and presented for condemnation, property located at:

- A. **CONDEMNATION: 7407 E US 224 Bloomville, OH 44818**  
**Owned by Kristine Ward – same address (not really)**  
Property referred by Scipio Twp. House is vacant and not secure.
  
- B. **CONDEMNATION: 672 N CR 43 Republic, OH 44867**  
**Owned by Rodney A. Keller, Trustee 220 TR 1461 Greenwich, OH 44837**  
Vacant, overgrown farmstead – referred by Scipio Twp.
  
- C. **CONDEMNATION: 45 Virginia Ave. Tiffin, OH 44883**  
**Owned by Oralia Graber C/O Alicia Tackett**  
**12962 Arabian Ct. Pickerington, OH 43147**  
Complaint from neighbor – home is vacant and not secure – behind in taxes but not on tax auction list yet.

Mr. Young requested a motion to condemn the property located at 7407 E US 224 Bloomville, OH 44818 Owned by Kristine Ward– same address, 672 N CR 43 Republic, OH 44867 Owned by Rodney A. Keller, Trustee 220 TR 1461 Greenwich, OH 44837and 45 Virginia Ave. Tiffin, OH 44883 Owned by Oralia Graber C/O Alicia Tackett 12962 Arabian Ct. Pickerington, OH 43147. Mr. Lyons made a motion to grant condemnation of the properties as presented. Mrs. Sacksteder seconded the motion. Motion Carried.

## **General Update:**

**People and Growth:** Hunter has been “training” with the EPA on a new landfill inspection checklist. The training is going slowly (on EPAs part). I have given each of you a copy of the inspection sheet provided by the EPA for Hunter to use. I do think it would be helpful for Hunter to meet with a small group of the “concerned citizens” to understand their expectations of Hunter’s job at the landfill.

**Financial:** Have begun working on the annual food cost analysis. Sunny Farms has offered a settlement re: underreported weights (they voluntarily disclosed last year). Also, the host community agreement negotiated between the solid waste district and Sunny Farms was recently updated (prior to Tim Wasserman’s retirement). I requested that there be an increase from \$5000 to \$10,000 for the SCGHD to continue annual well sampling around the landfill.

The Water Pollution Control Loan Fund (WPCLF) sewage grant from EPA continues on! I have requested the “maximum” amount for 2020 – supposed to be \$150,000 - \$200,000 per county. If awarded, this grant will take us until the end of 2021 to continue to subsidize HSTS replacements or connections to city sewer.

**Quality:** The CQI newsletter has been distributed to staff and I will have a copy for you in your folders at the meeting.

**Landfill:** In case you heard about the train crash in Carey, OH. . . Sunny Farms did take the C&DD from that wreck. However, they did NOT take any of the sand (it was CLEAN sand – had NOT been used for fracking – yet) and they also did not take any of the “contaminated” dirt – contaminated by leaking fuel from the train wreck. CSX has their own hazmat site(s) for the dirt – NOT SF. The only “dirt” SF got was incidental topsoil (clean) picked up from the field while scooping up the spilled C&DD.

## **Health Commissioner**

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES.

## **Service:**

Two Community Task Force Homeless Shelter Meeting  
Family Children First Council Meeting  
Health Alliance meeting and review of data from Community Survey for CHA  
Public Affairs Meeting  
AOHC Board Meeting  
NW District Commissioner’s meeting

## **People:**

Planning and Conducting Annual In -Service day for employees on August 12. Topics Discussed: Ethics, Mental Health and dealing with Clients; HIPAA guidelines, Performance Management; Public Records Release; Team Building activities  
New Health Educator oriented to Naloxone grant, assisting with development of protocols and policies  
Dealt with personnel issue

## **Growth:**

Great job by employees on planning and managing the 5K run walk in celebration of PH’s 100 years.  
Great turn out of runners and lots of positive comments  
Still searching for Tiffin and Fostoria BOH members

## **Fiscal:**

Reviewed monthly expenditures and revenues

## **Quality:**

Continue work on Accreditation

Researched Consulting Firms with expertise in Waste Management – reviewed proposal from GBB-Solid Waste Management Consultant

Mrs. Schweitzer was contacted by the EPA to meet along with Eric Keckler, Mayor of Fostoria, Tom Borer, Vice President of Operations for Promedica Hospital, Fostoria, and 3 people from the EPA to discuss the money deposited for the Fostoria Community Trust Fund. The money is be used to make the Fostoria area environmentally better and improve health and wellness.

Mr. Steyer asked what is the area that fund will serve. Mrs. Schweitzer responded that they are calling it the Fostoria area; it will be used in the areas that the Fostoria area agencies serve but Mrs. Schweitzer does not believe there is a designated area in the consent order. Mr. Steyer would like to see it more focused around the areas affected by the landfill.

Mrs. Schweitzer also did some research into a consultant for the landfill, as recommended by Attorney Joe Durham. She found a place in Virginia who has a back ground in solid waste management. The decision has not been made if the Board of Health would want to use a consultant to help monitor the landfill and make sure Sunny Farms is meeting their requirements. The board discussed the renewal of the next license for Sunny Farms. Mrs. Schweitzer thought that Mr. Durham would be able to help advise the board on the license renewal.

Mrs. Schweitzer also met with the Health Commissioners Association Board last Friday and they would like to look into gun violence from a public health stand point. They would like to look into how public health could be helpful in preventing gun violence.

#### **Employee Related Actions**

None

#### **Unfinished Business**

None

#### **New Business**

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES. Mrs. Schweitzer presented the settlement from Sunny Farms Landfill. The settlement is from the underreported weights. Tonight the board needs to review and see if the settlement is acceptable to the board, if the board accepts the offer they will put together an agreement for the board to approve.

Mr. Steyer asked how the money from the settlement can be used. Mrs. Schweitzer responded that it would be put into the C&DD Fund.

Mr. Young requested a motion to accept the amounts of the settlement offer from Sunny Farms Landfill.

Mrs. Sacksteder made a motion to accept the amounts of the settlement offer from Sunny Farms Landfill.

Mr. Lyons seconded the motion. The motion carried upon roll call vote Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – No. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Schweitzer presented two Policies for approval, Tuberculosis Skin Test-Mantoux Record Fee Charge Policy and The Fee Reduction/Donation Policy.

Mr. Young requested a motion to approve Tuberculosis Skin Test-Mantoux Record Fee Charge Policy and The Fee Reduction/Donation Policy. Mrs. Shank made a motion to approve Tuberculosis Skin Test-Mantoux Record Fee Charge Policy and The Fee Reduction/Donation Policy. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

#### **Adjournment**

Mrs. Shank made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:14 p.m.