



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

February 25, 2021 at 6:00 pm

Meeting Via Zoom due to COVID-19

Present: Bonnie Boroff, Scott Lyons, Ann Sacksteder, Rebecca Shank, Philip Steyer, Jimmie Young, Edward Logsdon (observing)

Absent:

Excused: Robert Watson

Guests:

SCGHD Staff: Beth Schweitzer, Anita Gaietto, Andrea Cook, Trisha Kahler, Laura Wallrabenstein, Lisa England, Amanda Zeigler

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mrs. Sacksteder called the regularly scheduled board meeting to order on February 25, 2021 at 6:00 pm; she then presided over the Pledge of Allegiance.

Mrs. Schweitzer introduced new Board Member Edward Logsdon to the Board of Health. Mr. Logsdon will be observing this meeting.

Public Concerns/Requests – None

Public Health In-service

Beth Schweitzer, MPH presented an in-service on the upcoming accreditation Site visit. Mrs. Schweitzer informed the board that the Site visit would be virtual and would be March 24-26th. She also let the board know that they would also need to meet with some of the board members. Mrs. Schweitzer asked for 2 to 3 members of the board to be on the Zoom Call. Jimmy Young and Ann Sacksteder volunteered to be on the Zoom call.

Approval of Minutes

Mrs. Sacksteder requested a motion to approve the minutes from the January 28, 2021 meeting. Mrs. Shank made a motion to approve the minutes from the January 28, 2021 Board of Health Meeting. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Sub Committee Report – None

Financial Report

The Monthly Financial Report for January 2021 shows revenue for the month of \$180,401.67 and revenue year to date of \$180,401.67. Expenses for the month were \$443,187.27 and year to date expenses totaled \$443,187.27.

Mrs. Sacksteder requested approval of the Monthly Financial Report for January 2021. Mr. Young made a motion to approve the Monthly Financial Report for January 2021. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Expenditures

Mrs. Sacksteder requested approval of the previous month's expenditures. Mr. Lyons made a motion to approve the expenditures as presented. Mr. Young seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Out of County Meetings/Travel – None

Advances/Repayments/Transfers

Mrs. Sacksteder requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Shank made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Supplements – None

Contracts

Mrs. Sacksteder requested a motion to approve Contracts:

- a. Pine View Excavating, LLC, for home sewage treatment systems installation (Fitch property), 02/08/2021-04/30/2021, not to exceed \$13,800.00 (payer)
- b. Pine View Excavating, LLC, for home sewage treatment systems installation (Robinson property), 02/08/2021-04/30/2021, not to exceed \$11,800.00 (payer)
- c. Pine View Excavating, LLC, for home sewage treatment systems installation (Geary property), 02/08/2021-04/30/2021, not to exceed \$12,999.00 (payer)
- d. Pine View Excavating, LLC, for home sewage treatment systems installation (Guzman property), 02/08/2021-04/30/21, not to exceed \$14,000.00 (payer)
- e. Pine View Excavating, LLC, for home sewage treatment systems tap-in (Lopez property), 02/08/2021-05/08/2021, not to exceed \$3,535.00 (payer)
- f. H.O.P.E. (Heroin, Opioid, Prevention, Education) for participation in Integrated Naloxone Access and Infrastructure Grant, effective upon signatures –08/31/2021, no money
- g. Oriana House, Inc., CROSSWAEH, for participation in Integrated Naloxone Access and Infrastructure Grant, effective upon signatures –08/31/2021, no money
- h. Rigel Recovery Services, for participation in Integrated Naloxone Access and Infrastructure Grant, effective upon signatures –08/31/2021, no money

Mr. Steyer made a motion to approve the Contracts. Mrs. Shank seconded the motion. The motion carried upon roll call Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes

Resolutions – None

Division Reports

WIC

Mrs. Sacksteder turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: Our peer helper, whom has been working from home, is beginning to return to hours in office. Unfortunately, during the COVID 19 pandemic breastfeeding rates have decreased, and we will be working to combat that.

Service: The current waivers have been extended until May. Staff will continue telephone appointments until this time.

Quality: We are having a virtual management evaluation this month. Documents have been submitted to our Nutrition Consultant at ODH, and we will also have phone conferences scheduled.

Fiscal: The special conditions for the current grant were approved.

Mrs. Boroff questioned if they would be doing the vouchers for the local farm markets. Mrs. Kahler said they will be doing the farm markets vouchers again. Mrs. Kahler also added that the Tiffin downtown Farm's Market is also interested in participating.

Nursing

Mrs. Sacksteder turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People:

We are going to hire two full time nurses and one full time clerk.

Quality:

- Always striving to provide exceptional service.

Service:

- COVID19
 - As of 2/18/2021 there are 4,698 COVID cases in Seneca County. 2052 males, 2,646 females, 6 people currently hospitalized and 126 deaths.
 - January stats show 357 people were contact traced.
 - As of 2/17/2021, we have given 1,660 first doses and 1,059 second doses, a total of 2,719 doses administered.
 - SCGHD conducted the 2nd dose MAX VAX event at the School of Opportunity Center February 13, 2021. We had a total of 80 volunteers (42 Sentinel Career Center students and instructors, 6 volunteer vaccinators, 10 nursing division staff, 6 SCGHD staff, 11 School of Op staff and 5 others).

Mr. Steyer asked if people are having reactions to the first or second dose of the COVID Vaccine. Ms. Cook has said that she had some staff members have reactions. Ms. Cook said that she has read that it is from your body building up immunity.

Environmental Health

Mrs. Sacksteder turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, property located at:

- a. 6340 N. CR. 29 Bellevue, OH 44811
Owned by: Irene Baldwin & Jeffrey T. Hussy – same address

Mrs. Sacksteder requested a motion to approve the condemnation of the property located at 6340 N. CR. 29 Bellevue, OH 44811 Owned by: Irene Baldwin & Jeffrey T. Hussy – same address. Mr. Lyons made a motion to approve the condemnation of the properties located at 6340 N. CR. 29 Bellevue, OH 44811 Owned by: Irene Baldwin & Jeffrey T. Hussy – same address. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Mrs. Wallrabenstein presented for rescind condemnation, property located at:

- a. 120 Warren Ave. Tiffin, OH 44883
Owned by: Timothy C. Sweeney (same address)

Mrs. Sacksteder requested a motion to approve the rescind condemnation of the property located at 120 Warren Ave. Tiffin, OH 44883. Owned by: Timothy C. Sweeney (same address). Mr. Steyer made a motion rescind condemnation of the property located at 120 Warren Ave. Tiffin, OH 44883. Owned by: Timothy C. Sweeney (same address). Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

General Update:

Service:

EH staff continues to assist with Covid vaccine clinics.

Financial: Food license fees are coming in although no late fees can be charged until July of this year (legislation passed due to pandemic). Overall, this will decrease our income from the food program.

Quality: I will be evaluating our Quality Improvement Plan and still hope to bring any changes to you some time. . .

People: Austin, Beth and I met with the Loudon Twp. trustees (in person) on Feb. 17. They just wanted to meet Austin and discuss the landfill in general.

Landfill update

- Phase 13 is in progress, rain cover has been completely removed
- Sunny Farms Landfill hauling leachate to Fostoria Waste Water Treatment Plant
- Wetland Restoration

Sunny Farms Landfill hauling leachate to Fostoria Waste Water Treatment Plant

- Trial Period
 - Maximum 3 truckloads a day
 - Jerome monitoring before dumping and during
 - Will only be transferred to Waste Water Treatment Plant via truck, no sewer line.
 - All leachate will be pretreated for odor prior to treatment.

Stationary Monitors – 1 readings over 15 ppb
SCGHD Monitoring – No readings over 15 ppb
SCGHD inspections – No violations cited
OEPA violations – No January violations
License conditions – Conditions are being followed

Health Commissioner

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

Service:

Four All AOHC Member Calls
Two NW District Calls
Two AOHC Board meetings with ODH Leadership
Four calls for all health commissioners with Governor DeWine
Four ODH Calls for health departments only
Two Seneca County Emergency Partners meetings
Two Response team meetings
One Elected Official Department Heads calls
Calls with WBVI radio
2 calls with school Superintendents

One Homeless shelter call and part of Presentation to Tiffin City Council
One congregate Care Facility Call
Four Vaccine calls

People:

Scheduling prospective health commissioner interviews

Growth:

2 Press conferences on COVID Vaccines

Quality:

Considering contract with Archive Social for record retention and public records requests
Reviewing documents in preparation for PHAB site visit which is scheduled for March 24-26

Financial:

Two fiscal grant reports for COVID funding
Acceptance of Volunteer support funding

Employee Related Actions

- a. Resignation – Coral Rice, Fiscal Clerk, effective 02/18/2021

Mrs. Sacksteder requested a motion to approve the resignation of Coral Rice, Fiscal Clerk, effective 02/18/2021. Mr. Young made a motion to approve the resignation of Coral Rice, Fiscal Clerk, effective 02/18/2021. Mr. Steyer seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Unfinished Business

New Business

Mr. Lyons announced that the Health Commissioner Search Committee has recommended the Hiring of Anne F. Goon, MS, RD, LD.

Mrs. Sacksteder requested a motion to approve the hiring of Anne F. Goon, MS, RD, LD, Health Commissioner effective 04/01/2021. Mr. Lyons made a motion to approve the hiring of Anne F. Goon, MS, RD, LD, Health Commissioner effective 04/01/2021. Mr. Young seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Mrs. Sacksteder requested a motion to approve the contact for Anne F. Goon, MS, RD, LD, Health Commissioner, 04/01/2021-03/31/2024. Mr. Lyons made the motion to approve the contact for Anne F. Goon, MS, RD, LD, Health Commissioner, 04/01/2021-03/31/2024. Mr. Young seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Young – Yes.

Adjournment

Mr. Steyer made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:05 p.m.