



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

June 24, 2021 at 6:00 pm

Seneca County Services Building, Conference Room A

Also Meeting Via Zoom due to COVID-19

Present: Bonnie Boroff, Ann Sacksteder, Philip Steyer, Robert Watson, Jimmie Young

Absent: Dr. Mark Akers

Excused: Scott Lyons, Rebecca Shank, Edward Logsdon

Guests: Ben Nutter

SCGHD Staff: Anne Goon, Anita Gaietto, Trisha Kahler, Andrea Cook, Lisa England

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on June 24, 2021 at 6:04 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests – None

Public Health In-service

Ms. Goon gave an in-service on the Board's authority and responsibility to control and prevent Communicable Diseases. The in-service is to make the Board aware of the changes from Senate Bill 22, where this information is in Ohio Revised Code and how it impacts Health Departments.

Ms. Goon reviewed Ohio Revised Code 3709, 3707 and 3701. She also reviewed the Hughes-Griswold Act which created health districts throughout Ohio.

Next Ms. Goon reviewed the Minimum Standards for Boards of Health and local Health Departments. This states the responsibilities for local Health Departments; this is located in Section 3701.342 of the Ohio Revised Code. It also covers the administration and management of the Health Department, access to primary health care by medically underserved and community wellness, Environmental Health management programs, health promotion services designed to encourage individual and community wellness and completion of two hours of continuing education by each member of the Board of Health.

With the changes in Senate Bill 22 it is a requirement that a person must be medically diagnosed with a communicable disease or come in contact with someone who has been medically diagnosed before any action can be taken, including quarantine or isolation. Senate Bill 22 also gives law makers the right to rescind health orders with a concurrent resolution, it blocks Boards of Health or Health Departments from banning mass gatherings or closing schools, except in specific schools if a dangerous communicable disease becomes unusually prevalent and a case has been medically diagnosed. It also prevents mass orders. Orders have to apply to specific people and can't apply to a group of people; the Health Department cannot do a blanket stay at home order. The Health Department can continue to give recommendations to the people but if someone refuses the Board of Health doesn't have the ability to enforce anything without a medical diagnosis at this time.

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the May 27, 2021 meeting. Mrs. Boroff made a motion to approve the minutes from the May 27, 2021 Board of Health Meeting. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Sub Committee Report

Financial Report

The Monthly Financial Report for May 2021 shows revenue for the month of \$370,233.45 and revenue year to date of \$2,197,557.89. Expenses for the month were \$321,167.04 and year to date expenses totaled \$2,067,451.87.

Mr. Young requested approval of the Monthly Financial Report for May 2021. Mrs. Sacksteder made a motion to approve the Monthly Financial Report for May 2021. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Watson made a motion to approve the expenditures as presented. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mr. Watson made a motion to approve the Out of County Meetings and Travel. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Boroff made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements - None

Contracts

Mr. Young requested a motion to approve the following Contracts:

- a. Hopewell-Loudon Schools, for nursing services, 07/01/2021-06/30/2022, not to exceed \$9,775.50 (payee)
- b. Oriana House, CROSSWAEH, for nursing services, 07/01/2021-06/30/2022, not to exceed \$27,195.00 (payee)
- c. Wood County Health District, for PHEP EPI and Planner services, 07/01/2021-06/30/2022 not to exceed \$15,820.00 (payer)

Mrs. Sacksteder made a motion to approve the Contracts. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions

Mr. Young requested a motion to approve Resolution:

- a. 2021.07 – Appreciation to Sue Burks for Years of Service

Mr. Steyer made a motion to approve the Resolution. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: Sherry Jordan completed continuing education requirements to renew car seat technician registration.

Service: July 1st income guidelines will be increased according to adjustments to the 185% of federal poverty level.

Quality: Annual participant survey results revealed the majority of WIC participants were satisfied with their most recent clinic visit, but report difficulties in shopping and using the WIC Shopper App. State staff will work with locals on improvement methods. We only had 4 Seneca County participants fill out the survey.

Mrs. Kahler gave out a handout for public input on WIC services for the next year.

Fiscal: In May 2021, \$54,014.69 of WIC transactions was paid to Seneca County Authorized Retailers.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People: I am in the process currently of interviewing for 2 RN positions. Sue Burks retired June 4th, 2021 after 5 years at the Seneca County General Health District.

Quality: Always striving to provide exceptional service.

Service: 23 new cases of Communicable Diseases were investigated
School Health Services - 14 Pediculosis Screenings, 60 Hearing Screenings, 60 Vision Screenings 118 Kindergarten Screening students and 2 Health Education Programs were provided.

226 vaccinations provided in May which is the most done in one month this year.

COVID19

- 94 COVID cases and 79 contacts in May, a drastic drop from the month of April 291 cases and 179 contacts.
- We are scheduling COVID clinics every Wednesday from 8-4:00 by appointment and walk in.
- We are offering COVID vaccinations in the Thursday immunization clinic to 12 - year olds and older and parents/guardians, we will also do walk-ins Thursday. We are providing COVID vaccinations at the Jail, Crosswaeh and the Seneca County Youth Center.

Ms. Cook also reviewed the COVID and COVID Vaccine Stats included in her report.

Mr. Young asked if we have a lot of vaccine still available. Ms. Cook answered that the Health Department has plenty available.

Environmental Health

Mr. Young turned the floor over to Anne Goon who is filling in for Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein report was report included in board member's packet:

Ms. Goon presented for condemnation, property located at:

1. 407 N TR 91, Tiffin, OH 44883 (Nelson St.)
Owned by Matthew Carl and Stacey Ellen Waltermyer (same address)
2. 12400 W. Axline Lot 63 (Poplar Village), Fostoria, OH 44830
Owned by HAP III LP C/O Poplar Village MHP PO BOX 1649, Oakdale, CA 95361
3. 308 N. Countyline St., Fostoria, OH 44830
Owned by William C. Roberts 514 W. North St., Fostoria, OH 44830

Mr. Young requested a motion to approve the condemnation of the properties located at 407 N TR 91, Tiffin, OH 44883 (Nelson St.), Owned by Matthew Carl and Stacey Ellen Waltermyer(same address), 12400 W. Axline Lot 63 (Poplar Village), Fostoria, OH 44830, Owned by HAP III LP C/O Poplar Village MHP PO BOX 1649, Oakdale, CA 95361, and 308 N. Countyline St., Fostoria, OH 44830 owned by William C. Roberts 514 W. North St., Fostoria, OH 44830. Mrs. Sacksteder made a motion to approve the condemnation of the properties located at 407 N TR 91, Tiffin, OH 44883 (Nelson St.), Owned by Matthew Carl and Stacey Ellen Waltermyer(same address), 12400 W. Axline Lot 63 (Poplar Village), Fostoria, OH 44830, Owned by HAP III LP C/O Poplar Village MHP PO BOX 1649, Oakdale, CA 95361, and 308 N. Countyline St., Fostoria, OH 44830 owned by William C. Roberts 514 W. North St., Fostoria, OH 44830. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Landfill update

Ms. Goon reviewed the landfill report provided by Austin Nainiger.

- Construction of the Phase 12 liners in progress
- Increased measures to control sediment discharge from the sediment ponds(silt fences)
- H2S treatment system in trial is effective at removing nearly all H2S prior to burning at flare

Mr. Nainiger's report also included a graph for Sunny Farms odor complaints 2020-2021, Tons of waste received, Stationary Meter Exceedance Breakdown and Final Monthly Leachate.

Mr. Steyer stated that a few weeks ago he reported an odor near the rail spur on 224. Austin did follow-up with Mr. Steyer about the call. Mr. Nutter was aware of Mr. Steyer's call and Sunny Farms did investigate and found zero readings of H2S. Mr. Nutter also gave an update on the landfill.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Anne Goon, MS, RD, LD.

Ms. Goon discussed grant funds for Vaccine Equity. Anne reviewed that statistics in our county for COVID vaccination rate and vaccination accessibility in our county. Anne discussed the doing smaller clinics throughout the county with the help reach more people.

Also Ms. Goon discussed a campaign focused on teens and the official start of fall sports which is August 1st. For teen athletes to be fully immunized by August 1st they would need to start by June 27.

Ms. Goon reviewed the number of COVID cases in the last 2 weeks; Seneca County has 7 new cases.

Ms. Goon also shared a letter from the CDC congratulating the Seneca County General Health District on becoming Nationally Accredited.

Ms. Goon has reached out to a colleague about facilitating the Static Planning process. Anne is awaiting a quote from her.

Ms. Goon has reached out to Josh Randell from Liamer Media to help update our website and help us with social media efforts. Anne is waiting on a quote.

Ms. Goon has been working on policies and board by-laws.

Employee Related Actions

- a. Sue Burks, Registered Nurse, retirement effective 06/04/2021

Mrs. Sacksteder made a motion to approve the employee actions as presented. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Unfinished Business

New Business

Ms. Goon explained the updates to the Voluntary Leave Donation Program Policy.

Mr. Young requested a motion to approve the Voluntary Leave Donation Program Policy. Mr. Steyer made a motion to approve the Voluntary Leave Donation Program Policy. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young presented a vaccine price change effective 06/28/2021

Private Pay

Ped Hep B from \$27.00 to \$34.00

Polio from \$23.00 to \$27.00

MMRV from \$216.00 to \$227.00

Varicella from \$132.00 to \$138.00

Shingrix from \$154.00 to \$164.00

MMR from \$77.00 to \$81.00

Pevnar - \$214.00 to \$218.00

Insurance

Ped Hep B from \$41.86 to \$52.83

Polio from \$34.81 to \$44.27

MMRV from \$348.97 to \$366.09

Varicella from \$212.54 to \$221.49

Shingrix from \$247.27 to \$264.43

MMR from \$123.12 to \$129.01

Pevnar - \$344.54 to \$352.35

Mr. Watson made a motion to approve the vaccine price changes effective as of 06/28/2021. Mr. Steyer seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Adjournment

Mr. Steyer made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:23 p.m.