



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

August 26, 2021 at 6:00 pm

Seneca County Services Building, Conference Room A

Board Members Roll Call:

Dr. Mark Akers - Yes

Ann Sacksteder - Excused

Bonnie Boroff - Yes

Philip Steyer - Excused

Edward Logsdon - Excused

Robert Watson - Yes

Scott Lyons - Yes

Jimmie Young - Yes

Other's Present:

Anne Goon, MS, RD, LD, Health Commissioner

Anita Gaietto, Fiscal Director

Andrea Cook, BSN RN, Director of Nursing

Laura Wallrabenstein, MA RS, Director of Environmental Health

Lisa England, Registrar

Guest:

Nathan Taylor, Engineering Manager for WIN Waste Innovations

Crystal Young, General Manager for WIN Waste Innovations

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on August 26, 2021 at 6:04 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests

Public Health In-service

Ms. Goon gave an in-service on the Data Visualization for Public Health. Ms. Goon presented a video which explained data visualization and its applications in public health. Data visualization is a technique used to take data or information and visually transform it to communicate the information in a clear and engaging way. Data visualization is not a new technique and there are many examples throughout history. The video gave examples how data visualization has been used in public health.

Ms. Goon also gave examples of how she and ODH have used data visualization for public health presentations to boards, staff and other entities

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the July 22, 2021 meeting. Mrs. Boroff made a motion to approve the minutes from the July 22, 2021 Board of Health Meeting. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons– Yes. Mr. Watson – Yes. Mr. Young – Yes.

Sub Committee Report – None

Financial Report

The Monthly Financial Report for July 2021 shows revenue for the month of \$574,981.01 and revenue year to date of \$3,240,137.39. Expenses for the month were \$266,827.23 and year to date expenses totaled \$2,730,484.96.

Mr. Young requested approval of the Monthly Financial Report for July 2021. Mr. Lyons made a motion to approve the Monthly Financial Report for July 2021. Mr. Watson seconded the motion. The motion

carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Watson made a motion to approve the expenditures as presented. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Out of County Meetings/Travel - None

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mr. Lyons made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements

Mrs. Young requested a motion to approve Supplements:

- | | |
|-----------------------------------|-------------|
| a. Fund 7081 Senior Clinic | (803.00) |
| b. Fund 7092 Get Vaccinated Grant | (12,098.00) |
| c. Fund 7082 WIC Grant | 40,925.00 |

Mrs. Boroff made a motion to approve the Supplements. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Contracts

Mr. Young requested a motion to approve the following Contracts:

- a. Heidelberg University, for student nursing clinical facility services, 08/18/2021–Indefinitely, no Money
- b. Liamer Media, LLC, for website design, website hosting and update support services, 09/01/2021-12/13/22 not to exceed \$7,490.00 (payer)

Mr. Lyons made a motion to approve the Contracts. Dr. Akers seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Resolutions - None

Division Reports

WIC

Mr. Young turned the floor over to Anne Goon who reviewed Director of the WIC Division, Trisha Kahler, RD LD report included in board member's packet.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet.

Ms. Cook discussed with the board the booster shot for the COVID Vaccine. The Health Department currently has the Doctor's orders to give the third dose of Pfizer and Moderna vaccine to immune compromised people, which is 3 percent of our population in Seneca County.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet.

Condemnations

Mrs. Wallrabenstein presented for condemnation, property located at:

1. 325 Liberty St. Fostoria, OH 44830
Owned by: Thomas G. Tobin (same address)
2. 301 E. Lytle St. Fostoria, OH 44830
Owned by: Michael E. Huffman C/O Mickey Sue Meyers 520 E. North St. Fostoria, OH

Mr. Young requested a motion to approve the condemnation of the presented properties Mr. Lyons made a motion to approve the condemnation of the presented properties. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

HSTS Variance request:

Mrs. Wallrabenstein presented a HSTS variance request for the property located at:

1. 1640 W. CR 6 Tiffin, OH.
Owned by: Felix & Pamela Gonzales, 11030 W. TR 116, Fostoria, OH 44830.

Mr. Young requested a motion to approve the HSTS variance request for the property presented. Mr. Lyons made a motion to approve the HSTS variance request of the presented property. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mrs. Wallrabenstein discussed a lift station at Poplar Village Mobile Home Park which ties homes around the mobile home park to Fostoria City Sewer.

Landfill update

Crystal Young and Nathan Taylor made the board aware of the upcoming meeting with Ohio EPA about a temporary (draft) Air Permit for the landfill. The meeting will be held on August 30, 2021 at the Tiffin Middle School Gymnasium.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Anne Goon, MS, RD, LD. Ms. Goon report handed out in the folder.

Ms. Goon discussed with the board the staff retreat on August 6, 2021.

Ms. Goon also was notified that the Health Department will be receiving Public Health Work Force Supplemental Funding it was award from CDC to ODH. The purpose of the fund is to expand public health capacity, to provide emergency response and other essential public health services by hiring or contracting new personnel and providing training and professional development for existing and new personnel. Ms. Goon discussed the two new positions this fund will create in the Health Department.

Ms. Goon next stated that there was a mask advisory issued when Seneca County went to the substantial level of community transmission, consistent with the CDC recommendations.

Ms. Goon also discussed the COVID case rate in Seneca County and throughout Ohio. Seneca County had 115 new cases in the past two weeks.

Employee Related Actions - None

Unfinished Business

Ms. Goon discussed social media archiving; the board has decided not to proceed at this time.

Policies

The board will continue to review the Board of Health Orientation policy and the Board of Health Consent Agenda Policy and will discuss at the next meeting.

New Business

Holiday Policy

Ms. Goon discussed the changes on the Holiday Policy with the board.

Mr. Young requested a motion to approve the Holiday Policy. Mrs. Boroff made a motion to approve the Holiday Policy. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Approval of Health Communications Specialist

Mr. Young requested a motion to approve the job description of Health Communications Specialist. Mr. Lyons made a motion to approve the job description of Health Communications Specialist. Mr. Watson seconded the motion. The motion carried upon roll call vote Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Approval of Health Planner/Grants Manager

Mr. Young requested a motion to approve the job description of Health Planner/Grants Manager. Mr. Watson made a motion to approve the job description of Health Planner/Grants Manager. Mrs. Boroff seconded the motion. The motion carried upon roll call vote Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Vaccine Price Changes

Vaccine Price Changes effective 08/09/2021

Private Pay

Pneumovax from \$105.00 to \$110.00

Insurance

Pneumovax from \$167.30 to \$175.58

Vaccine Price Changes effective 08/16/2021

Private Pay

Adult Hepatitis A from \$69.00 to \$74.00

Twinrix from \$107.00 to \$112.00

Insurance

Adult Hepatitis A from \$108.16 to \$117.77

Twinrix from \$171.81 to \$178.63

Mr. Young requested a motion to approve the Vaccine Price changes. Mr. Lyons made a motion to approve the Vaccine Price changes. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers– Yes. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mr. Watson – Yes. Mr. Young – Yes.

The board discussed and viewed a photo of the design improvements planned for the exterior of the building.

Mr. Young discussed with the board about filling empty seats on the board.

Adjournment

Mr. Lyons made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:25 p.m.

The next Board of Health meeting is scheduled for September 23, 2021, 6:00pm at Seneca County Services Building, Conference Room A.

Board of Health President

Board of Health Secretary