



Seneca County General Health District

Board of Health Meeting Minutes

Board of Health Meeting

August 27, 2020 at 6:00 pm

Meeting Via Zoom due to COVID-19

Present: Bonnie Boroff, Scott Lyons, Ann Sacksteder, Rebecca Shank, Robert Watson, Jimmie Young

Absent:

Excused: Philip Steyer

Guests:

SCGHD Staff: Beth Schweitzer, Anita Gaietto, Laura Wallrabenstein, Trisha Kahler, Andrea Cook, Lisa England, Amanda Zeigler, Meranda Koehl

Welcome, Roll Call and Pledge of Allegiance

With quorum present, Mr. Young called the regularly scheduled board meeting to order on August 27, 2020 at 6:00 pm; he then presided over the Pledge of Allegiance.

Public Concerns/Requests

Public Health In-service

Approval of Minutes

Mr. Young requested a motion to approve the minutes from the July 23, 2020 meeting. Mrs. Shank made a motion to approve the minutes from the July 23, 2020 Board of Health Meeting. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Young – Yes.

Sub Committee Report – None

Financial Report

The Monthly Financial Report for July 2020 shows revenue for the month of \$219,140.16 and revenue year to date of \$3,065,176.54. Expenses for the month were \$335,429.96 and year to date expenses totaled \$2,567,137.53.

Mr. Young requested approval of the Monthly Financial Report for July 2020. Mrs. Boroff made a motion to approve the Monthly Financial Report for July 2020. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Young – Yes.

Expenditures

Mr. Young requested approval of the previous month's expenditures. Mr. Lyons made a motion to approve the expenditures as presented. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Young – Yes.

Out of County Meetings/Travel – None

Advances/Repayments/Transfers

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mr. Watson made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Supplements

Mr. Young requested a motion to approve Supplements:

- a. Fund 7082 WIC Grant - \$41,064.00
- b. Fund 7142 PHEP-Coronavirus-Contact Tracing - \$100,000.00

Mrs. Sacksteder made a motion to approve the Supplements. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes

Contracts

Mr. Young requested a motion to approve contracts:

- a. Mohawk Local Schools, for nursing services, 07/01/2020-06/30/2021, not to exceed \$48,990.00 (payee)
- b. Bridges Community Academy, for nursing services, 07/01/2020-06/30/2021, not to exceed \$2,572.50 (payee)
- c. Geophyta, Inc., for home sewage treatment systems soil evaluation and system design (Gabel property), 08/10/2020-09/23/2020, not to exceed \$2,870.00 (payer)
- d. Geophyta, Inc., for home sewage treatment systems soil evaluation and system design (Schalk property), 08/10/2020-09/23/2020, not to exceed \$2,870.00 (payer)
- e. Geophyta, Inc., for home sewage treatment systems soil evaluation and system design (Steinmetz property), 08/10/2020-09/23/2020, not to exceed \$2,870.00 (payer)
- f. Geophyta, Inc., for home sewage treatment systems soil evaluation and system design (Todd property), 08/10/2020-09/23/2020, not to exceed \$2,870.00 (payer)
- g. Geophyta, Inc., for home sewage treatment systems soil evaluation and system design (Craig property), 08/18/2020-10/01/2020, not to exceed \$2,870.00 (payer)
- h. Mercy Health Tiffin's Emergency Care Center, for participation in Integrated Naloxone Access and Infrastructure Grant, effective upon signatures – 09/28/2020, no money
- i. Wood County Health District, for PHEP, EPI and Planner services, 07/01/2020-06/30/2021 not to exceed \$15,820.00 (payer)
- j. Hopewell-Loudon Schools, for nursing services, 07/01/2020-06/30/2021, not to exceed \$9,775.50 (payee)
- k. A&D Excavating, LLC, for home sewage treatment systems installation (Ickes property), 07/29/2020-09/26/2020, not to exceed \$19,599.00 (payer)
- l. A&D Excavating, LLC, for home sewage treatment systems installation (Miller property), 07/29/2020-09/26/2020, not to exceed \$21,274.00 (payer)

Mrs. Sacksteder made a motion to approve the contracts. Mrs. Shank seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes

Resolutions

Mr. Young requested a motion to approve resolutions:

- a. 2020.11 – Hiring Intermittent RN for Contact Tracing– Patti Carlisle, effective 08/06/2020
- b. 2020.12 – Hiring Full-Time –SIT– Austin Nainiger, effective 08/31/2020

Mrs. Boroff made a motion to approve the resolutions. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes

Division Reports

WIC

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

Service: August is breastfeeding awareness month. State WIC provided breastfeeding friendly bags for us to distribute to new moms. We donated some of these bags to the hospital to be distributed when moms are released after having a baby. Social media posts are also being shared throughout the month.

State WIC is continuing work on guidance for a safe return to in-person appointments.

We are continuing to distribute Farmers' Market coupons as well as hand sanitizer and proper usage instructions.

Quality: A new system has been developed at the State level to identify potentially eligible WIC participants enrolled in Medicaid. Local clinics will be provided with contact information monthly and must reach out to those identified in an effort to also enroll them in WIC services.

Nursing

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

People:

- Amanda Davis has resigned.
- Meranda Koehl RN began a full time position in the nursing division August 3, 2020.
- We will be hiring a full time RN and two temporary Contact Tracers.
- We have hired Patti Carlisle RN 8/6/2020 to provide contact tracing. She is to work less than 30 hours a week and is working from home.

Quality:

- Always striving to provide exceptional service.

Service:

COVID19

- We have had overwhelming number of phone calls concerning the recommendation to quarantine the Hopewell Loudon Football Team (8/22/2020) and the Hopewell Loudon Band Camp members (8/23/2020).
- As of 8/27/2020 there are 356 COVID cases in Seneca County and currently 112 are active cases. 166 males, 190 females, 12 deaths when this was wrote, now at 13 deaths.
- July stats show 176 people were contact traced and 132 new COVID 19 cases.
- We are coordinating Flu clinics and drive thru clinics.
- Vaccinations are down by 104 for the month of July.
- SCGHD school nurses had a brainstorming meeting 8-19-2020 with Seneca County School Nurses to discuss COVID in the schools.

Mr. Lyons would like to know what is the average return time for COVID-19 test results. Ms. Cook believes that the average with the PCR test done through the Hospital is 3 to 4 days, some results are faster. Urgent Cares are doing the rapid test and those results are within 15 to 20 minutes. The people

who tested positive with a rapid test are considered a suspected case until the case is investigated to see if they were exposed to a positive person or if they are symptomatic. If they were exposed or are symptomatic then they are moved to a probable case.

Mr. Lyons asked if we get the results from the testing done at the colleges. Ms. Cook stated that when there is a positive COVID-19 test it gets entered in to the state-wide database system, we get the information from that system. Urgent care is also faxing the Health Department the positive results from the rapid test. Mr. Lyons also asked if the high schools are actively doing testing with the schools reopening and sports starting. Mrs. Schweitzer said that the schools are not testing on a regular basis. There is only testing when someone is ill or they go to get a test.

Environmental Health

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet:

Mrs. Wallrabenstein presented for condemnation, properties located at:

- a. 12434 W. Wagner St. Fostoria, OH 44830
Owned by Trent W. Myers, Melissa A. Gonzales, Thomas J. Layton, Melinda S. Layton, Nikki Davis, Tina Ann Smith – 905 Springville Ave. Fostoria, OH 44830
- b. 250 Second Ave. Tiffin, OH 44883
Owned by: Anthony Smith 112 N. McCullum Ave. Greensburg, KY 42743

Mr. Young requested a motion to approve the condemnations of the properties located at 12434 W. Wagner St. Fostoria, OH 44830 Owned by Trent W. Myers, Melissa A. Gonzales, Thomas J. Layton, Melinda S. Layton, Nikki Davis, Tina Ann Smith – 905 Springville Ave. Fostoria, OH 44830. 250 Second Ave. Tiffin, OH 44883 Owned by: Anthony Smith 112 N. McCullum Ave. Greensburg, KY 42743. Mrs. Sacksteder made a motion to approve the condemnations of at 12434 W. Wagner St. Fostoria, OH 44830 Owned by Trent W. Myers, Melissa A. Gonzales, Thomas J. Layton, Melinda S. Layton, Nikki Davis, Tina Ann Smith – 905 Springville Ave. Fostoria, OH 44830. 250 Second Ave. Tiffin, OH 44883 Owned by: Anthony Smith 112 N. McCullum Ave. Greensburg, KY 42743. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes

Mrs. Wallrabenstein presented for rescind condemnation, property located at:

- a. 216 E. North St. Fostoria, OH 44830
Owned by: Epifanio Diaz, 724 Walnut St. Fostoria, OH 44830

Mr. Young requested a motion to rescind the condemnation of the property located at 216 E. North St. Fostoria, Oh 44830 Owned by: Epifanio Diaz, 724 Walnut St. Fostoria, OH 44830. Mrs. Boroff made a motion to rescind the condemnation of 212 E. North St. Fostoria, Oh 44830. Mrs. Shank seconded the motion. The motion carried upon roll call Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Watson – Yes. Mr. Young – Yes

General Update:

People: We have offered Austin Nainiger the position of landfill inspector, SIT.

Financial: The prosecutor's office declined to take any action against Put-in-Pita since they are now closed. Unfortunately, I think it does set a bad precedent for us.

I have submitted the WPCLF grant for 2021 – asking \$150,000 (max allowed) – Lake Mohawk, Eden Park and Flat Rock will be our target areas.

I have held off starting the annual food cost methodology as ODH/ODA act like they may have something to say about it due to COVID. . . . but they can seldom agree on anything.

Service: Manufactured Gas Plant – Crocker St. Fostoria – I am listed as a contact for questions. I've included the fact sheet regarding this project. My only concern would be that IF there is offsite migration of odors, the citizens will likely be calling us about the landfill.

Amanda is volunteering to serve on the campground rule advisory committee taking part in several zoom meetings to recommend changes to these rules.

Quality: The final sewage policy regarding connection to sanitary sewer has been distributed (city and county engineers) and may prove useful as new lots are being proposed just outside the city limits. . .

Landfill update: 1 NOV was issued by OEPA regarding unloading of local waste in the railcar unloading area.

There was a fire reported at the landfill early in the morning last week – no cause was determined and we have not received any official notification from the landfill yet.

We have received preliminary results of the ambient air testing at Sunny Farms and I know there are questions that the consultants need to follow up with OEPA.

Mr. Nutter gave an update for the landfill. Mr. Nutter stated the landfill will not expand any further south. Mrs. Sacksteder asked how far east and how far north is the Landfill projected to expand. Mr. Nutter answered that they are currently permitted to go almost to the railroad tracks to the east and to Township Road 108 to the North. Mr. Nutter also explained about the fire reported at the landfill. Mrs. Boroff asked if Sunny Farms could produce an annual report or an annual summary that is available for the public to help keep the public informed.

Health Commissioner

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH.

Service:

Five All AOHC Member Calls
Four NW District Calls
Two AOHC Board meetings with ODH Leadership
Four calls for all health commissioners with Governor DeWine
Five ODH Calls for health departments only
Three Seneca County Emergency Partners meetings
Public Affairs Meeting
Two Elected Official Department Heads calls
Two Cares Relief act committee Calls
14 Calls with WBVI and One Call with WTTF

Growth:

Two COVID 19 Podcasts

Quality:

Met twice with superintendents about plans for returning to school.
Working with both Heidelberg and Tiffin Universities in regard to Positive Cases

Numerous complaints and questions about events answered on a daily basis.

Financial:

COVID Grant Report
Will be receiving Enforcement support money

Employee Related Actions

- a. New Hire – Patti Carlisle, Intermittent RN for contact tracing effective 08/06/2020(See Resolution)
- b. New Hire – Austin Nainiger, Full Time SIT effective 08/31/2020(See Resolution)

Unfinished Business

New Business

Adjournment

Mrs. Sacksteder made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:10 p.m.