



# Seneca County General Health District

## Board of Health Meeting Minutes

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### **Board of Health Meeting**

November 21, 2019 at 6:00 pm

Seneca County Services Building, Conference Room A

**Present:** Bonnie Boroff, Scott Lyons, Philip Steyer, Rebecca Shank, Ann Sacksteder, Robert Watson

**Absent:**

**Excused:** Jimmie Young

**Guests:** Sign in sheets attached to minutes

**SCGHD Staff:** Beth Schweitzer, Andrea Cook, Anita Gaietto, Laura Wallrabenstein, Lisa England, Trisha Kahler

### **Welcome, Roll Call and Pledge of Allegiance**

With quorum present, Mrs. Sacksteder called the regularly scheduled board meeting to order on November 21, 2019 at 6:00 pm; she then presided over the Pledge of Allegiance.

### **Sunny Farms Landfill/ Greater Fostoria Environmental Coalition**

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES. Mrs. Schweitzer explained that the board will give Sunny Farms Landfill and Greater Fostoria Environmental Coalition 15 minutes to speak, and then each group will have a chance for a 5 min rebuttal.

### **Sunny Farms Landfill**

Mr. Bryan Ezyk spoke for Sunny Farms Landfill. Mr. Ezyk said the management team has changed the performance of Sunny Farms Landfill. Sunny Farms provided a packet to the board, in that packet is a letter that is in response to the opposition group letter of 11/18/2019, a fact sheet and also a copy of the 11/4/2019 inspection. Sunny Farms is committed to operating the landfill in compliance with all applicable regulations and the consent order. They are also committed to open communication and dialoged. They have an open door and have invited and hosted this board in July and other community groups. Sunny Farms is open to show and discuss any aspect of their operation; it is open for all to see. They have invited members of the opposition group to the facility. Mr. Ezyk stated that he personally invited them when he has encountered them at meetings. Consistent with this approach Sunny Farms hosted an open house last month. It was attended by over 200 of Sunny Farms neighbors and other interested people. The intent of this event was to hear from all concerned, but the objectors did not come forward or ask a single question. We are open, interactive, available and responsive. Odor issues at Sunny Farms have been corrected with the expansion of the landfill gas collection system. Just today they completed the last horizontal collection trench which brings to conclusion the second expansion project of this year and the third to the gas collection system since last November. Collecting landfill gas is necessary for odor control, environmental compliance and prevention of Hydrogen Sulfide emissions. Hydrogen Sulfide is the natural byproduct of the decay of organic matter. It is present in swamps, sewers and even in our bodies. It is present in bad breath in concentrations of over 500 ppb; Sunny Farms limits are 15 ppb. When landfill gas is combusted in the flare it produces Sulfur Dioxide. Sulfur Dioxide is produced when fossil fuels are burned. It is a regulated air pollutant. The Sulfur Dioxide at Sunny Farms exceeds the previously set permit limits. However the levels are below health based standards. To resolve the Sulfur Dioxide emissions issues the Ohio EPA and Sunny Farms developed a consent order with a compliance plan to bring the Sulfur Dioxide emissions under State and Federal limits. The consent order has been talked about in the past, there is a lot of information in it. The compliance plan includes the construction of a multimillion dollar Hydrogen Sulfide treatment system to remove the vast majority of the Hydrogen Sulfide from the Landfill gas before it is flared to reduce the Sulfur Dioxide emissions to a fraction of the current level, below standards. Between now and the construction of that facility the consent order establishes emissions standards designed to maintain protective Sulfur Dioxide levels around Sunny Farms. The plans are updated monthly based on actual emissions at the facility, which are recorded using continuous monitors not the flare system and the landfill gas collection system. The Monthly report is submitted to the Ohio EPA and the Health Board. Sunny Farms is meeting all consent

order requirements for Sulfur Dioxide. A key component of the interim operation period is the continued operation of Sunny Farm's Hydrogen Sulfide treatment system. The system removes Hydrogen Sulfide from the gas using an iron oxide. The consent order provides a pathway to a complete air permit for the Hydrogen Sulfite treatment facility and for Sulfur Dioxide emissions. The Ohio EPA will review the permit once it is submitted and so will the US EPA. It will take up to 7 months for regulatory review. After the approval for the permit Sunny Farms Landfill will construct a new treatment facility over a two year period. Based on the approval of all submittals made to date and everything that is under review by the Ohio EPA, Mr. Ezyk feels they could possibly be submitting the permit this year. There are still many performance based standards to insure protection of human health and the environment at Sunny Farms. These include enhanced cover soil placement, quarterly reports documenting the cover status of those soils, continued operation of the landfill gas collection system including annual effectiveness evaluations, continued monthly surface emissions scans which have shown methane emissions compliance since completing the odor control blanket and landfill gas collection system expansion this spring. Sunny Farms also does Carbon Monoxide monitoring. They also do continuous emissions monitoring Hydrogen Sulfide at the flare system and in the treatment system. Sunny Farms has back up power for the control system, and they also will have continued operation of the Jerome meter early warning system. There are monthly reports with the system status. There are other provisions in this order which Sunny Farms is also in compliance with. Oversight is conducted by the Ohio EPA, Health Board and third party experts. Sunny Farms was jointly inspected by Health Board and Ohio EPA today, this inspection and the most recent inspection on November 4<sup>th</sup> show compliance with the regulations. There were no violations. In addition a compliance specialist along with county officials came out this week and inspected the operation of Sunny Farms on Monday and Tuesday. These inspections and the body of work over the last year and the daily operations demonstrate Sunny Farms commitment to compliance and excellence. Contrast today to last year, Sunny Farms is committed to continuous improvement and earning community trust. Sunny Farms is in substantial compliance with the order and applicable regulations.

#### **Greater Fostoria Environmental Coalition**

Mr. Nate Heiser spoke for the Greater Fostoria Environmental coalition. Mr. Heiser submitted the following statement:

Here we are a year later, and I just want you to ask yourselves if you think we are in a better position now than we were a year ago?

If you aren't sure then, then allow me to put it into perspective for you. The residents of Seneca County have the same lack of confidence in the agencies that are sworn to protect us. We feel no safer than we did a year ago.

Just a couple months ago the board had renewed the license to operate; Joe Durham said that because of the new consent order that was established, sunny farms was in substantial compliance. The license was renewed without any conditions or rules added, WITHOUT ANY RULES OR CONDITIONS. Joe Durham said the night that you first denied the license, that he recommended you approve the license with conditions. But in reality, you approved the license with NO conditions or rules. Why?

The consent order is essentially a behavior plan. \*\*\*Example: not up to the standards under normal circumstances\*\*\* The Ohio EPA and attorney general had a little pow wow and came up with this cookie cutter approach for the citizens to cope with issues of the landfill. They did not spend a great deal of time creating this consent order, they pulled most of the requirements right out the BMP guide. Keep in mind this is their best effort to fix the problems, their BEST effort. What that did was trade one bad gas for another. Sure there are no triple digits yet, but they are close. The EPA also says that this landfill has the most h2s problems out of any landfill they monitor in the state of Ohio.

The sulfur dioxide limits are very concerning and alarming (EPA), and Brian says on the record they are significant! 479 tons in a rolling year to 248 tons a month (3000) a year. Five times the normal amount which is still 30 times higher than that of any company that operates without a PSD permit. Yet the EPA allows it! As of today and the latest readings, the sulfur dioxide levels for the rolling year is the highest they ever been! You are required to have a PSD permit when above 100 rolling tons in a year, and they are allowed 3000 without a permit? They have been over a 100 for a decade and no one cares. Again,

raising the limits is their best effort to control the H2S problems. There is so much h2s in that cell that it's going to take 2 years to get those levels down to where they should be.

You are required to have a PSD permit when above 100 rolling tons in a year, they don't want a PSD permit \*\*\*example\*\*\* More oversight, more regulations, which benefits the health and safety of the residents. They say there are getting a "like" PSD permit. They are not going to check the box because of admission of guilt that they violated the clean air act. Again, they are putting themselves ahead of the wellbeing of the community, not filling out a PSD permit properly, and the EPA allowing it! Again our best interest not at heart, only protecting themselves from being liable for the last decade. They have been violation the clean air act for years, they ARE guilty whether you "check the box" or not!

The landfill will tell you all the marvelous things they are doing out there and spending a ton a money trying to make things right. You need to keep in mind that they aren't doing this out of the kindness of their heart; they were forced to enter into an agreement to get things done. This was mandated according the consent order. If we wouldn't have raised a stink about the stink then none of this would be happening. Everyone would still have their eyes wide shut.

Most of you have jobs and don't have the time to dig into things like our group has. I get it. Well guess what neither do we, we don't want to continue the pace we have going now, why do we have to fight so hard for the right to have clean air, when most of you enjoy that right every day. But, we have to fight tooth and nail and we still get the short end of the stick. Now is time to act! Now is the time to put conditions and rules on the license. In my opinion this board does not understand the power they have to protect us. We are counting on you, please don't let us down!

You are letting them operate in good faith; you are letting them operate at full capacity while they are telling you they are going to do the right thing. They haven't done the right thing in years. Are you going to let a repeat criminal off the hook after a crime if he says I promise I will do the right thing from here on out. I don't think so.

We are going to run out of local capacity at this landfill sometime in the next 10 years. How are you going to explain that to your local haulers? Everyone will have to go to Sandusky that is the next in district landfill. All local haulers will be irate, then they will raise their fees, and we will pay not because we want to but because we have to.

Also, why is it that when the emails go out that say they are doing work they come in after the complaint calls start rolling in. We do not want a business that puts out poison air every time they are "doing work". Everyday maintenance should not interfere with our daily lives. There is way too much material coming in from out of state. They cannot control the hydrogen sulfide, there are readings last month 10-26-19 that were 75ppb, and there were plenty more above the limit readings, 40, 50, 60. The smell and nuisance are not gone despite what the landfill may say. The facts don't lie.

Talk about the consent order amendment....

EPA, and Solid waste district are not on our side, both captured agencies. You are the only agency that could sustain without the money from the landfill. It's time to do the right thing.

Sunny Farms Landfill now had chance for a 5 minute response.

Mr. Ezyk stated that he admired what the citizens and anyone involved in the last year has done to create change. Mr. Ezyk feels that Sunny Farms is in a better position than they were over a year ago. If the Landfill would stop accepting trash today there is still Hydrogen Sulfide and Sulfur dioxide which must be controlled. The first method to control the issues at Sunny Farms is to collect the landfill gas to reduce the Hydrogen Sulfide odor. The next step is to have a system in place to treat the Sulfur Dioxide emissions. There is no way around it. Mr. Ezyk would also like to point out last month there was active construction going on. The Hydrogen Sulfide that is noted was related to those construction events. There was one notice that did come out after work began when Dave Seegert found what was causing the odor on Halloween. Sunny Farms immediately put in a trench well. These systems that are here in place to protect the environment. The rolling sulfur dioxide emissions continue to go up every month we will add a

higher amount until the construction of the Hydrogen Sulfide treatment system. The reason that is allowable is the EPA and Attorney General developed an elaborate solution that has plans in place to bring Sulfur Dioxide levels into compliance. The plan would have to be different if there was health risk associated with the levels at Sunny Farms. That is why the site is continuing to operate the way it is and why this document has been crafted to protect human health and the environment. That is why the levels keep going up. Sunny Farms will be getting an air permit. The consent order has stipulated penalties for violation of the order, for emissions that aren't in compliance with the order. The order also has objectives and contingency that needs to happen. Mr. Ezyk stated that Sunny Farms can certainly control the Hydrogen Sulfide. Mr. Ezyk would also like to add that there is a camera system that the county and the state has access to and they can watch every load of material that comes in on the rail.

Mr. Neely added that Sunny Farms is getting a permit for air quality. Sunny Farms has gone through the first phase of this process, identifying the best available control technology for the site. Sunny Farms will be installing the best available control technology for Hydrogen Sulfide removal. That is a requirement of the order.

Mr. Nate Heiser then gave the 5 minute response for the Greater Fostoria Environmental Coalition. Mr. Heiser submitted the following :

This reminds me of a couple weeks ago at the commissioners meeting Shane Thomas had said.....talk about the little girl who has to smell the dump every day.

Lastly, the class action reps put out an offer to settle with the landfill, the reps wanted no money, zero dollars. The only condition was that the landfill would have to put in a Hydrogen Sulfide treatment system to purify the natural gas and sell it back to the community for a discounted price for an extended period of time. We figured this was a win-win for everyone, they claim they are going to do it and that would reduce h<sub>2</sub>s and Sulfur Dioxide and would benefit the community. They said they are going to do it anyhow, but we asked them to commit to it, they said no it is not feasible.

3.1.1 Bmp guide EPA talks about banning gypsum and drywall to help reduce h<sub>2</sub>s levels, why haven't we started that already. In all reality this landfill should be for in district waste only until the can prove they can operate within the normal guidelines outside of the consent order. The consent order is built around them continuing to bring in 7500 tons a day. Not in the best interest for the residents. If you would remember back when the landfill says we don't have an h<sub>2</sub>s problem 250 ppb offsite isn't a big deal and it is not a health risk. Well the Ohio board of health says otherwise. Now there telling us that the Sulfur Dioxide readings are safe and we shouldn't worry. When I look up information on Sulfur Dioxide I see acid rain. Acid rain can travel, even to Tiffin.

Best management practices to prevent and control H<sub>2</sub>S and reduce sulfur compound emissions at landfills that dispose of gypsum drywall EP-W-09-004.

### **Public Concerns/Requests**

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES. Mrs. Schweitzer explained that the board will give each person 3 minutes to speak.

Mr. Doug Lear spoke about the limits for the Landfill gases. Mr. Lear was concerned that if the landfill grows and continues to take more out of state trash then the limits will also need to increase. Mr. Ezyk stated that the limits will not continue to increase. The limits are based on control technology. Mr. Lear stated that if the landfill keeps taking in from out of state Mr. Lear wants to know if they will create more Hydrogen Sulfide. Mr. Ezyk answered that the existing sulfide will decrease over time and the treatment system will treat what is being produced. Next Mr. Lear asked why action wasn't taken until the citizens group took action. Mr. Lear would like to know how the people can trust what is going on at Sunny Farms Landfill.

Mr. John Lamanna stated that he came on board with Sunny Farms about 2 years ago and put together a team to help fix the problems. He feels that they have made very good progress in the past year and they are willing to invest more technology to bring the levels down even further. Mr. Lamanna stated that Sunny Farms is in full compliance and will remain in full compliance.

Mr. Ezyk stated the team at Sunny Farms Landfill is committed to making it better. Mr. Lear doesn't feel the community can trust Sunny Farms.

Mr. Heiser is concerned as to what will happen when the Landfill runs out of room in 10 years.

A community member asked if people are able to submit in writing concerns they may have before they vote on the Landfill License. Mrs. Sacksteder responded that they are welcome to submit questions the board wants the input.

Mrs. Sacksteder thanked everyone for their input for the board.

**Public Health In-service** - none

#### **Approval of Minutes**

Mrs. Sacksteder requested a motion to approve the minutes from the October 24, 2019 meeting. Mr. Watson made a motion to approve the minutes from the October 24, 2019 Board of Health Meeting. Mr. Lyons seconded the motion. The motion carried unanimously.

**Sub Committee Report** - none

#### **Financial Report**

The Monthly Financial Report for October 2019 shows revenue for the month of \$703,207.64 and revenue year to date of \$4,022,511.45. Expenses for the month were \$421,673.08 and year to date expenses totaled \$3,479,841.97.

Mrs. Sacksteder requested approval of the Monthly Financial Report for October 2019. Mr. Steyer made a motion to approve the Monthly Financial Report for October 2019. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

#### **Expenditures**

Mrs. Sacksteder requested approval of the previous month's expenditures. Mr. Lyons made a motion to approve the expenditures as presented. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Mrs. Gaietto stated there are many contracts for the home sewage grant and there is a lot of Vaccine this month.

Mr. Steyer asked if the flu vaccine was in short supply yet. Ms. Cook answered that it is not in short supply but it is going quickly. Mrs. Sacksteder asked if the health department has the high dose flu vaccine for 65 and older. Ms. Cook said Health Department has run out of the high dose.

**Out of County Meetings/Travel** - none

#### **Advances/Repayments/Transfers**

Mrs. Sacksteder requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Boroff made a motion to approve the Advances, Transfer List and Appropriations

Transfer. Mrs. Shank seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

### Supplements

Mrs. Sacksteder requested a motion to approve supplements:

- |  |               |
|--|---------------|
| a. Fund 7062 Water Systems                 | (\$ 450.00)   |
| b. Fund 7082 WIC Grant                     | (\$10,600.00) |
| c. Fund 7142 PHEP Grant                    | (\$19,500.00) |
| d. Fund 7144 Moms Quit for Two             | (\$11,221.00) |
| e. Fund 7164 Home Sewage Treatment Systems | (\$12,100.00) |
| f. Fund 7085 PREP                          | \$892.61      |
| g. Fund 7089 C & DD                        | \$245,890.00  |
| h. Fund 7153 Breast Health Education       | \$153.55      |
| i. Fund 7160 Immunization Action Plan      | \$36.25       |
| j. Fund 7177 Maternal and Child Health     | \$631.47      |

Mrs. Shank made a motion to approve Supplements. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

### Contracts

Mrs. Sacksteder requested a motion to approve contracts:

- Addendum** Seneca County Youth Center, for nursing services, 1/01/2019-12/31/2019, Original amount not the exceed \$15,936.00, new amount not to exceed \$19,136.00 (100 extra hours) (payee)
- Seneca County Youth Center, For nursing services, 1/01/2020-12/31/2020, not to exceed \$16,960.00 (payee)
- Geophyta, Inc., for home sewage treatment systems, soil evaluation and system design,, (Ickes property) 10/31/2019-12/14/2019 not to exceed \$3620.00 (payer)
- Tiffin City Schools, For continuity of operations support, effective immediately- until terminated, no money

Mrs. Shank made a motion to approve the contracts. Mrs. Boroff seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

### Resolutions –

Mrs. Sacksteder requested a motion to approve resolutions:

- 2019.09 - Transfer of funds to the Termination Benefits Fund
- 2019.10 - Approve payment for Employee Service Awards

Mr. Steyer made a motion to approve the Resolutions. Mr. Watson seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

### Division Reports

#### WIC

Mrs. Sacksteder turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

- People: All staff completed annual conflict of interest training.
- Service: State WIC has provided each clinic with updated HemoCue testing machines, utilized to assess Hemoglobin/iron status during WIC certification appointments. We are currently using up supply of materials for our current machines before putting the new ones to use. There were 37 women provided with Folic Acid education during October.

- **Growth:** State WIC Directors' Meeting included a presentation on Voter Registration, as review for staff, as all WIC Clinics are designated voter registration agencies. There were also presentations encouraging all local agencies to grow their social media presence and one providing staff with tool kits helping talk to moms who are at risk for pre-term deliveries.
- **Quality:** The official findings of the 2019 Management Evaluation have been received. General comments included staff observed to provide friendly and efficient services and have resolved all corrective actions from the 2017 Management Evaluation. State staff made the following recommendations; all participant goals should be encouraged to be specific and measurable. Director intends to provide training to staff at a staff meeting regarding this recommendation. State staff also recommended WIC funds be utilized to purchase a cell phone specific for breastfeeding peer helper use. This recommendation will be discussed with health commissioner.

### **Nursing**

Mrs. Sacksteder turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:



**Financial:** Our proposal for Senior Health Assessments for 2020 has been approved by Ohio District 5 Area Agency on Aging, Inc.

**Quality:**

- Always striving to provide good, quality care and service.

**Service:**

- SCGHD had a power outage November 14<sup>th</sup>. The nursing division worked together to monitor temperatures on the refrigerators (3) and freezer (1), packing of entire vaccine, completing inventory documents and then returning vaccine to refrigerators and freezer and continuing to monitor temperatures after restoration of the power. A post event discussion was held and lessons learned will be implemented. This was a clinic date and appointments had to be cancelled by personal cell phone use as we did not have phone service.

Mrs. Shank asked if there was a generator for the vaccine refrigerators and freezer. Ms. Cook said that there is not currently, but she wants to look into a generator. She is trying to learn more about them. There is currently a system that monitors the temperatures and if needed will call Ms. Cook, Mrs. Schweitzer, and 2 other people.

- We have provided 345 flu vaccinations in the month of October and have completed 13 Outreach Flu clinics. We have provided flu walk-ins every Thursday in October and November from 10:30 am until 2:30 pm.
- Hepatitis A Outreach continues at the Seneca County Jail, CROSSWAEH, Seneca County

Youth Center and Rigel Recovery.

- Vaccine information was obtained from the HDIS system for children that are not current on vaccines. Nursing Division staff is contacting parents and an appointment is made. If the child is obtaining vaccines elsewhere this is entered into HDIS. Upon completion of this project, an assessment will be completed to determine SCGHD immunization rates.

**Growth:**

- Kate Doepker, Dana Mathias and Sue Burks attended a free Children's vision screening training (November 12, 2019) and received free equipment.

Mrs. Shank asked if it was a requirement for accreditation to have a backup system for power outages. Mrs. Schweitzer stated there isn't a domain requiring one; ODH does have the Health Department closely monitor the temperatures. We have the call system that will alert us if there is a problem with the refrigerators, and it did call when the power went out. Mrs. Shank asked if the health department had a plan of action if we had to move the vaccine. Ms. Cook said that we have an agreement with Mercy Hospital and with ICP as a backup site to store the vaccine.

**Environmental Health**

Mrs. Sacksteder turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet: and presented to rescind condemnations, of the properties located at:

**A. RESCIND CONDEMNATION:**

**1. 434 Hedges St. Tiffin Oh 44883**

**Owned by McCaulla Properties, LLC, 5376 E US 224, Tiffin Ohio 44883**

House was condemned 7/27/17 – basement wall had caved in along driveway. Amanda inspected the home inside and out on 10/31/2019 – it is ready to live in! See it on Zillow or Realtor.com

**2. 151 Taft Blvd. Fostoria, OH 44830**

**Owned by Jeffrey R. Kelbley 404 Burnham Dr. Fostoria, OH 44830.** Condemned Oct. 24, 2019 - Matt inspected on Nov. 19, 2019 and found to be OK - the tenants never moved out, just cleaned the place up.

Mrs. Sacksteder requested a motion to rescind the condemnations of the following properties located at 434 Hedges St. Tiffin Oh 44883 Owned by McCaulla Properties, LLC, 5376 E US 224, Tiffin Ohio 44883 and 151 Taft Blvd. Fostoria, OH 44830 Owned by Jeffrey R. Kelbley 404 Burnham Dr. Fostoria, OH 44830 Mr. Lyons made a motion to approve the rescind condemnations of 434 Hedges St. Tiffin Oh 44883 and 151 Taft Blvd. Fostoria, OH 44830. Mr. Steyer seconded the motion. Motion Carried

**B. Second reading of 2020 food costs**

<u>FOOD SERVICE CATEGORY</u>	<u>CURRENT LOCAL FEE</u>	<u>PROPOSED FEE (2020)</u>
Commercial Risk 1 <24,999 sq. ft.	\$136.30	\$ 128.64
Commercial Risk 1I <24,999 sq. ft.	\$153.74	\$ 145.29
Commercial Risk 1II <24,999 sq. ft.	\$295.35	\$ 280.47
Commercial Risk 1V <24,999 sq. ft.	\$374.88	\$ 356.38
Commercial Risk I >25,000 sq. ft.	\$197.69	\$187.24
Commercial Risk II >25,000 sq. ft.	\$208.15	\$ 197.23

Commercial Risk III >25,000 sq. ft.	\$741.82	\$ 706.64
Commercial Risk IV >25,000 sq. ft.	\$786.46	\$ 749.26
Mobile	\$221.74	\$ 238.78
Vending	\$11.22	\$ 11.43
Temporary	\$63.50	\$ 65.00

**Late Fee: 25% of Local Fee.**

**Plan Review Fees: Class 1 or 2 = \$200.00**

**Class 3 or 4 = \$250.00 Level 2 Proctor = \$40.00**

**NEW FEE: One opening inspection is included with the plan review fee. All additional inspections related to plan reviews are \$50 per inspection.**

**General Update:**

**People and Growth:** Amanda will be taking her test to become a registered sanitarian (RS) on Nov. 22. Currently she and Hunter are both Sanitarians – in – Training (SITs)

**Financial:** Money from OSS Solid Waste District is questionable for next year. This Money has supported our housing program for many years.

**Service:** Always striving for friendly, efficient service.

**Quality:** Had our pools and campground audit on Nov. 7-8. Solid Waste survey is scheduled for Nov 21 and 26.

**Health Commissioner**

Mrs. Sacksteder turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES.

Mrs. Schweitzer presented to the board the policy for Court Leave /Jury Duty /Election Poll Worker. There was a third section, section C, added to include employees working the Election Poll Workers.

Mrs. Shank made a motion to approve the addition of section C to the policy for Court Leave /Jury Duty /Election Poll Worker. Mr. Lyons seconded the motion.

Mr. Steyer asked how much does someone get as a stipend for being a poll worker. Mrs. Wallrabenstein thought that it was \$120 dollars for a 16 hour day. Mrs. Schweitzer said this was patterned after the resolution the Seneca County Commissioners passed.

The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mrs. Shank – Yes. Mr. Steyer – Yes. Mr. Watson – Yes.

Mrs. Schweitzer also added that she received an email from PHAB about accreditation, and they have reviewed the documentation for accreditation. They did open up 14 measures which was a total of 18 documents to review. The documents will be reviewed and if needed they can be resubmitted by December 13, 2019.

Mr. Schweitzer also stated that the consultant from the environmental agency, Gershman, Brickner & Bratton, Inc., did come Monday and Tuesday. He worked with Hunter and also went to Sunny Farms Landfill. We have also been sending him documentation he has been requesting.

**Service:**

- Attended Public Affairs meeting
- Attended AOHC Board Meeting
- Attended two Community Task Force Homeless Shelter Meetings
- Attended Heidelberg Health Fair
- Meeting with Representative Reineke
- Attended County Building Management Plan Committee
- Northwest Health commissioners' Meeting
- Gun Violence Task Force Meeting
- Consent Order Landfill Fund Committee meeting
- Loudon Township Meeting

**People:**

- Held Staff meeting with review of Domain I

**Growth:**

- Posted Fiscal/Administrative Assistant Position

**Fiscal:**

- Reviewed revenues and expenditures for October

**Quality:**

- Working with new landfill consultant to provide information they requested
- Conference call with attorney Joe Durham

**Employee Related Actions**

None

**Unfinished Business**

None

**New Business**

None

**Adjournment**

Mrs. Shank made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.