



# Seneca County General Health District

## Board of Health Meeting Minutes

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### **Board of Health Meeting**

December 19, 2019 at 6:00 pm  
Tiffin University, Franks Hall, Chisholm Auditorium

**Present:** Bonnie Boroff, Scott Lyons, Philip Steyer, Ann Sacksteder, Robert Watson, Jimmie Young

**Absent:**

**Excused:** Rebecca Shank

**Guests:** Sign in sheets attached to minutes

**SCGHD Staff:** Beth Schweitzer, Andrea Cook, Anita Gaietto, Laura Wallrabenstein, Lisa England, Trisha Kahler

### **Welcome, Roll Call and Pledge of Allegiance**

With quorum present, Mr. Young called the regularly scheduled board meeting to order on December 19, 2019 at 6:00 pm; he then presided over the Pledge of Allegiance.

### **Public Concerns/Requests**

Mr. Young announced that the Greater Fostoria Environmental Coalition will be allowed 10 minutes to speak and then Sunny Farms landfill will be allowed 10 minutes. After the 10 minutes for both sides the board will move into discussion. Mr. Young also stated that the Board will also have their Attorney speak on what the Board of Health is legally allowed to do. Then the board will make their decision on how to move forward.

### **Greater Fostoria Environmental Coalition**

Mr. Bill McAllister was the first to speak. Mr. McAllister is able to see Sunny Farms from his front yard. He stated that a year ago at a Board of Health meeting representatives from Sunny Farms talked about bringing in equipment to fix the problem; last Board of Health meeting there was a long list of improvements that were made or going to be made and the millions of dollars to be spent on these improvements was discussed on November 21, 2019. Three days later on November 24, 2019 Mr. McAllister was out working in his yard and smelled the worst smell he had smelled since this started. He called the complaint line. Later that day Mr. McAllister developed head aches and chest pains that he never had before. Since November 21, 2019 he and his wife have called the complaint line 10 times. Seven of those times were at their home; the other 3 were from different locations: once from the post office in Fostoria and two other times driving down 224. Mr. McAllister feels the problem has gotten worse; Mr. McAllister and his wife would like the Board to deny the license.

Mr. Nate Heiser was next to speak; he wanted to first talk about the consent order. He feels they are not up to the normal standards of a landfill. Mr. Heiser feels they traded one bad gas for another; they traded Hydrogen Sulfide for Sulfur Dioxide. Mr. Heiser states that the EPA so that this Landfill has the most H<sub>2</sub>S problems out of any landfill they monitor in the State of Ohio. Sulfur Dioxide limits are very concerning and alarming. Sunny Farms was allowed 479 tons in a rolling year on the last consent order then a new one comes out and changed it to 248 tons a month. That is almost 3,000 tons a year, 5 times the normal amount. As of today the Sulfur Dioxide levels are the highest they have ever been for the rolling year. You are required to have a PSD Permit when they are above 100 rolling tons a year and they are at about 3,000 without a permit. The landfill has been over 100 tons a year for a decade. Raising the limits is their best effort to control the Hydrogen Sulfide problem. Sunny Farms will say the one hour standard for Sulfur Dioxide test shows everything is good, but that claim isn't based on any actual data. It is a computer generated model based on one reading. Mr. Heiser stated that the Health Department or any other agency have not done any testing in regards to Sulfur Dioxide. Sunny Farms will tell you that there is a meter on site but no one has ever seen any readings from. There is so much H<sub>2</sub>S in that cell that it will take at least 2 years or more for the levels to go back down to where they should be in the acceptable range. If the Board of Health was able to deny the license last time because of the Hydrogen Sulfide Odors then they should be able to do the same for the high Sulfur Dioxide. They do not want the PSD Permit, it creates more oversight and more regulations which will benefit the health and safety of the

residents. Sunny Farms says it is getting a like PSD Permit, not filling out a PSD Permit properly and the EPA is allowing it. Mr. Heiser feels Sunny Farms does not have the community's best interest in mind. They have been in violation of the Clean Air Act for years. The Landfill will tell you all the improvements that are being done, but Mr. Heiser would like the Board to keep in mind that they aren't doing this out of the kindness of their hearts, they waited until 200 people showed up and made a big deal. Then the state came and made them enter into this agreement. Everything was mandated by the EPA. Sunny Farms will run out of local capacity sometime in the next 10 years. The next local landfill in district is in Sandusky. The new flare that Sunny Farms is going to put in will put out two times the amount of Sulfur Dioxide that is currently being put out. They have been operating without a PSD Permit for years which is against federal law. Sunny Farms says that the levels for Hydrogen Sulfide were acceptable and there is nothing to be worried about, they are wrong. They are also wrong on the health effects from Sulfur Dioxide, the residents can be affected by Sulfur Dioxide it can pose a problem. Mr. Heiser feels that the Board of Health should issue an intent to deny the license until we have a full spectrum air quality test done. This has not been done to date. Mr. Heiser said the Greater Fostoria Environmental Coalition wants Sunny Farms Landfill to operate in a safe and healthy manner.

Mr. Thomas Domich spoke next to the Board of Health. Mr. Domich came to work for the landfill in 2008. At that time Mr. Domich stated he was given a lung function test to work there. When he asked why they said it was to make sure he was strong enough to work in that type of environment. Mr. Domich said since the day that he left the landfill he has had health problems. In 2010 before he left the landfill he was in the hospital which they thought he had cancer. He was told he has 5 years left to live. Mr. Domich feels his health issues come from working for the landfill.

### **Sunny Farms Landfill**

Mr. Brian Ezyk spoke for Sunny Farms Landfill. Mr. Ezyk stated that when it comes to environmental protection, Sulfur Dioxide, business licenses, and people's jobs we must look to facts to make decisions in these complex issues. There have been many significant improvements made at Sunny Farms in the last year. Number one was implementing an open door policy, opening Sunny Farms up to the community, to enhance community outreach and get community feedback on operations at Sunny Farms. They also installed an odor control blanket, final cover to enhance soil cover, installation of grass seed and a fence to help control litter. They have made improvements to the rail unloading building and installed a scale to weigh all incoming rail loads. The most important is the expanded gas collection system which helps greatly reduce the odors. There will be odors from time to time with any active landfill. It is certainly much different than it was last year. When the Hydrogen Sulfide gas is burned it creates Sulfur Dioxide, this is a very important issue. Sulfur Dioxide is a regulated chemical compound produced when fossil fuels are burned. Current Sulfur Dioxide emissions exceed the previous set limits those limits; where not based on a health based standard. To resolve the Sulfur Dioxide emissions Ohio EPA and Sunny Farms developed a consent order and a compliance plan to bring the Sulfur Dioxide emissions levels under the best achievable levels set by state and federal agencies. This goes above and beyond health based standards for Sulfur Dioxide. This compliance plan includes the construction of a multi-million dollar Hydrogen Sulfide treatment system to remove the vast majority of the Hydrogen Sulfide before it can be burned in the flare and before it can produce Sulfur Dioxide. The rolling Sulfur Dioxide emissions are going to continue to go up. The November level was 229 tons, those levels are not based on a health based standard. The consent order establishes interim limits based on actual site conditions and actual weather data on the emissions at the site that are present. There is a Sulfur Dioxide monitor north of the facility and the Ohio EPA is also siting another meter west of the facility. The results of these meters should be posted on the EPA's website. The emissions meet the nation Ambient Air Quality Standards, which the US EPA implemented to protect human health and the environment. The current emission levels meet health based standards however federal air regulations require not just the minimum but the best available treatment levels that technology today can provide. The future permit will require even great levels of emission control that will be detailed in a comprehensive air permit. Whether it is a PSD permit or not it will be a comprehensive permit. Sunny Farms will have 550 days to construct the treatment facility once the Federal EPA approves the permit. The air permit will further restrict the emission to levels; achievable with technology available today. On the WTOL news story with the Doctor he clearly says he doesn't know the levels at the facility, he is talking about the potential health effects of Sulfur Dioxide. There is a group interested in restricting operations at Sunny Farms, but this group has never visited Sunny Farms. The majority of the Board of Health members, the consultants and the Health

District's Attorney have visited the landfill. The Seneca County General Health District routinely inspects the facility. The inspection results say that Sunny Farms is operating within the requirements. The Ohio EPA also does routine inspections of the site. On Monday the Ohio EPA released a notice of substantial compliance to the Seneca County Health Department for Sunny Farms. Sunny Farms will continue to make improvements, operate in compliance and be a good neighbor. Sunny Farms intends to become more involved in the community. Sunny Farms provides jobs for 60 employees and millions of dollars in economic stimulus. Sunny Farms request that the Board of Health approve the operating license without condition.

Mr. Young now turned the floor over to the Board of Health Attorney Mr. Joe Durham, Eastman & Smith, Ltd. Mr. Durham stated what he said back in July of last year, that the Ohio EPA was recommending the approval of the 2019 license at that time and the actions at the local level resulted in the state of Ohio bringing an enforcement action, resulting in a consent order regulating solid waste, air pollution and water pollution and the creation of the Fostoria Community Trust. At a special meeting in August upon recommendation the Board of Health approved the license and at that time Mr. Durham recommended that the board hire a consultant to help monitor the Landfill and that the staff go through the consent order and look at the timelines and requirements the landfill needs to meet. The Board retained Gershman, Brickner & Bratton, Inc. a solid waste management consultant services. Mr. Durham stated that since the end of October the Health Commissioner has been forwarding Mr. Durham citizens questions, license conditions purposed by the citizens and even request for him to attend a meeting so he can answer their questions. Many of the things the citizen are seeking would require a change in Federal or Ohio Law, or are addressed in the consent order or are simply not a reasonable or lawful basis to deny a landfill license in the state of Ohio. Mr. Durham then addressed some of the questions sent to him from the citizens for the board members information. Mr. Durham stated that the SO<sub>2</sub> is addressed in the consent order. Also that numerous complains do not result in a violation of the consent order. They are still in violation of the H<sub>2</sub>S Levels the Mr. Durham asked that the board address the H<sub>2</sub>S level as a condition. There have been 3 readings in the last 30 days that are above the 15 ppb, under the consent order that requires a response from the Landfill. If they don't respond accordingly the Board of Health can issue a NOV another request wanted to know if the tonnage can be cut in half due to the Landfill not being able to keep up. Mr. Durham said that there is not enough basis to cut the tonnage without the science. Mrs. Schweitzer has requested an air quality analysis. The Board of Health is trying to respond to the citizens but the Health Department only has to respond to public record request. Board of Health's role is to understand the facts and make lawful and reasonable discussions. Last year at this time there was numerous odor complaints, the landfill wasn't denying that fact and something had to be done. The Board of Health actions in 2019 led the EPA to file an enforcement action that resulted in the consent order. Because of that consent order the landfill has implemented substantial odor control since this time last year. Sunny Farms did apply for a license in September of this year for 2020. Both the Ohio EPA and the Board of Health has inspected the facility since the license application and have concluded there were no violations. There have been 188 odor complaints from August to November. The Ohio EPA this week has indicated that the facility is in substantial compliance. The Landfill has a duty under the consent order to investigate all complaints. The Board of Health now has a consultant on board, the consultant has recommended to add additional odor monitoring be a condition to the license. Additionally Mr. Durham is proposing as a condition to the license that the landfill has to comply with the consent order. In addition we are requiring the landfill to provide the Board of Health all information they submit to the Ohio EPA that have in relation to the air pollution injunction. Another term is that the consultants, Health Department Staff and Representative from the Landfill meet on a monthly bases to review not only the consent order, compliance, the odor complaints and any elevated readings. There are additional monitor requirements that Mr. Durham is proposing, they are two additional H<sub>2</sub>S monitors on the south side of the landfill. Mr. Durham then read a prepared resolution to approve the renewal of the solid waste facility operation license with conditions to the Sunny Farms Landfill. See Exhibit 1 attached to the minutes. Health Commissioner Beth Schweitzer read the additional odor requirements to the Board and the Public. See Exhibit 2 attached to the minutes.

Mr. Young then asked the board members if they had any questions or comments. Mrs. Ann Sacksteder stated that the Board of Health is about the health of the people in the district and thanked the community

members for all the hours of hard work they have done. She also reminded everyone that the Board of Health is also bound by the law as they go forward with their decision tonight.

Mr. Lyons asked if there is the ability to put the reports the Health Department receives on the website. Mr. Durham said they are public record and can be posted on the Health Department's website.

Mr. Steyer was concerned if the data being received was pure data and goes straight to the Seneca County General Health District with no chance of being changed. Mr. Durham explained to Mr. Steyer how the information will be uploaded. Mr. Steyer also concerned that in the additional conditions Mrs. Schweitzer read that it states the monthly report would be given on the 20<sup>th</sup> business day, are there any months there would not be 20 business days. Mr. Durham said it could be changed to the 20<sup>th</sup> day of the month.

Mrs. Boroff commented that everyone needs to keep the data and compare the data every month to see what is occurring at the Landfill.

Mr. Steyer wants the public to know the board does care and would like to be able to do more. He also wants to reassure the public that the board will continue to do as much as they can.

Mr. Young commented that the Health Department is here to support the district. He feels this has come a long way but we can go further. The Board of Health main concern is the public's health and he hopes that Sunny Farms feels the same way. The Health Department will make sure that if there are guidelines put on Sunny Farms that they meet those guidelines so everyone can move forward. The conditions that Mr. Durham spoke of earlier can be included as part of the approval

A member of the community asked what the consequences are if the landfill is not in compliance. Mr. Durham if they are not in compliance the Board of Health or the Ohio EPA can to issue a notice of violation. The Board of Health can revoke the license or it can come before the board again next year and there will be a record of those violations. There has to be a record with factual data for the board to take action. Mrs. Schweitzer would like Mr. Durham to address the question why the Board of Health cannot issue an order to shut the Landfill down if they don't comply. Mr. Durham stated that they have a property right in their license and they are entitled to constitutional protection. They would have the right to a notice with the opportunity to correct. There are currently no notices of any violations for them to correct and the EPA has said they are in substantial compliance. Mr. Durham is advising the Board of Health that under these conditions the reasonable and lawful thing to do is issue the license and add the conditions to the license

Mr. Young requested a motion to approve the Resolution, including the attached additional odor monitoring requirements with the Amendment to the Sunny Farms Landfill License. Mr. Lyons made a motion to approve the Resolution, including the attached additional odor monitoring requirements with the Amendment to the Sunny Farms Landfill License for 2020. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Young would like to keep meeting and working with the Greater Fostoria Environmental Coalition.

#### **Public Health In-service - none**

#### **Approval of Minutes**

Mr. Young requested a motion to approve the minutes from the November 21, 2019 meeting. Mrs. Sacksteder made a motion to approve the minutes from the November 21, 2019 Board of Health Meeting. Mr. Lyons seconded the motion. The motion carried unanimously.

#### **Sub Committee Report - none**

#### **Financial Report**

The Monthly Financial Report for November 2019 shows revenue for the month of \$430,035.57 and revenue year to date of \$4,452,547.02. Expenses for the month were \$392,131.33 and year to date expenses totaled \$3,871,973.30.

Mr. Young requested approval of the Monthly Financial Report for November 2019. Mr. Steyer made a motion to approve the Monthly Financial Report for November 2019. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Expenditures**

Mr. Young requested approval of the previous month's expenditures. Mrs. Sacksteder made a motion to approve the expenditures as presented. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

Mr. Steyer asked about the status of the Fostoria Building Lease. Mrs. Beth Schweitzer stated that even though the building changed owners the rent will be the same for this year and have agreed to a 5 year lease.

### **Out of County Meetings/Travel**

Mr. Young requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mr. Watson made a motion to approve the Out of County Meetings and Travel. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Advances/Repayments/Transfers**

Mr. Young requested a motion to approve Advances, Repayments, and Transfer List provided in board packets. Mrs. Sacksteder made a motion to approve the Advances, Transfer List and Appropriations Transfer. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Supplements**

Mr. Young requested a motion to approve supplement:

- a. Fund 7164 Home Sewage Treatment Systems \$ 17,985.00

Mr. Watson made a motion to approve Supplement. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Contracts**

Mr. Young requested a motion to approve contracts:

- a. A & D Excavating, L.L.C., for home sewage treatment systems, tap-in (Faber property) 12/05/2019-02/17/2020 not to exceed \$21,984.00 (payer)
- b. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Weaver property) 12/05/2019-02/17/2020 not to exceed \$6,500.00 (payer)
- c. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Ruhlen property) 12/05/2019-02/17/2020 not to exceed \$16,006.00 (payer)
- d. A & D Excavating, L.L.C., for home sewage treatment systems, installation (Perry property) 12/05/2019-02/17/2020 not to exceed \$14,649.00 (payer)
- e. Ohio District 5 Area Agency on Aging, Inc., for Health Assessment services, 01/01/2020-12/31/2020 not to exceed \$4832.00 (payee)
- f. Bowling Green State University, for the Distance Internship Program in Nutrition and Dietetics, 01/01/2020-12/31/2020, no money
- g. Seneca County Commissioners, for Tiffin Building lease, 01/01/2020-12/31/2022, not to exceed \$39,287.50 per year (payer)
- h. A & D Excavating, L.L.C., for soil based and ATU/NPDES inspection services, 01/01/2020-12/31/2020, not to exceed \$3500.00 (payer)

- i. Theis Septic Cleaning L.L.C., for septic tank pumping services, 01/01/2020-12/31/2020, not to exceed \$2,000.00 (payer)

Mr. Watson made a motion to approve the contracts. Mr. Lyons seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Resolutions**

Mr. Young requested a motion to approve resolutions:

- a. 2019.11 - Health Insurance Rates\*
- b. 2019.12 - Advance Payment Request\*

Mrs. Sacksteder made a motion to approve the Resolutions. Mr. Steyer seconded the motion. The motion carried upon roll call vote Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

### **Division Reports**

#### **WIC**

Mr. Young turned the floor over to the Director of the WIC Division, Trisha Kahler, RD LD. Mrs. Kahler reviewed her report included in board member's packet:

People: All staff has completed annual conflict of interest, civil rights, and computer systems security trainings.

Service: 19 women received Folic Acid education in November.

Growth: After several years of limited eligibility, the Ohio Tobacco Quit Line is now open to all Ohioans who need assistance discontinuing tobacco use. Individuals work with trained counselors over the phone and text, with special protocols and quit incentives for pregnant women and youth.

Quality: Staff is using evaluation tools provided by the National WIC Association to evaluate the clinic area appearance, as we continue to plan for updates and improvements we are able to make to ensure participants a welcome experience.

Fiscal: There was one special condition placed on the FY 20 grant application to appropriate dollars to breastfeeding category, rather than administration category. That budget revision has been submitted and approved by the grants unit.

#### **Nursing**

Mr. Young turned the floor over to the Director of Nursing, Andrea Cook, BSN RN. Ms. Cook reviewed her report included in board member's packet:

#### **People:**

- Tonya Harris RN has resigned and her last day of work is 12-23-2019. A Full time RN position has been posted. We are in need of two full time RN positions. My position was not filled as a Public Health Nurse, Tonya was a full time position then decreased down to 2 days a week, Patti Carlisle full time position was not filled. Some of their program responsibilities were absorbed by other PHN's.
- We have two full time nurses planning to retire May/June. The two nurses have a combined 50

years' of experience in public health. The nursing division will then have two full time RN positions vacant at that time.

**Service:**

- We will be offering flu vaccine outreach at CROSSWAEH.
- We are continuing the monthly Hepatitis A vaccination Outreach at CROSSWAEH
- School Nurses provided 6 handwashing educational programs at Mohawk School
- Samantha Dible PHN has been offered an opportunity to be a part of a new workgroup to lead CARSA efforts. The time commitment would be an added 6-8 hours per year.

**Growth:**

- I attended the Public Health Nursing Conference December 9-11, 2019.

**Environmental Health**

Mr. Young turned the floor over to the Director of Environmental Health, Laura Wallrabenstein, MA RS. Mrs. Wallrabenstein reviewed her report included in board member's packet: and presented for condemnation, property located at:

- a. 118 E. Culbertson St. Fostoria, OH 44830  
Owned by Joseph A. Lopez (same address – not really)  
House is vacant and not secure. Owner is possibly deceased? Taxes were recently paid.
- b. 106 Palmer St. Fostoria, OH 44830  
Owned by Aaron D. Hoffman (same address – not really)  
Mobile home is vacant – a tree fell on it. Owner is staying at a motel.

Mr. Young requested a motion to approve the condemnation of the property located at 118 E. Culbertson St. Fostoria, OH 44830 Owned by Joseph A. Lopez and 106 Palmer St. Fostoria, OH 44830 Owned by Aaron D. Hoffman. Mrs. Sacksteder made a motion to approve the condemnation of 118 E. Culbertson St. Fostoria, OH 44830 and 106 Palmer St. Fostoria, OH 44830. Mr. Watson seconded the motion. Motion Carried

**c. Third reading of 2020 food costs**

<u>FOOD SERVICE CATEGORY</u>	<u>CURRENT LOCAL FEE</u>	<u>PROPOSED FEE (2020)</u>
Commercial Risk 1 <24,999 sq. ft.	\$136.30	\$ 128.64
Commercial Risk 1I <24,999 sq. ft.	\$153.74	\$ 145.29
Commercial Risk 1II <24,999 sq. ft.	\$295.35	\$ 280.47
Commercial Risk 1V <24,999 sq. ft.	\$374.88	\$ 356.38
Commercial Risk I >25,000 sq. ft.	\$197.69	\$187.24
Commercial Risk II >25,000 sq. ft.	\$208.15	\$ 197.23

Commercial Risk III >25,000 sq. ft.	\$741.82	\$ 706.64
Commercial Risk IV >25,000 sq. ft.	\$786.46	\$ 749.26
Mobile	\$221.74	\$ 238.78
Vending	\$11.22	\$ 11.43
Temporary	\$63.50	\$ 65.00

**Late Fee: 25% of Local Fee.**

**Plan Review Fees: Class 1 or 2 = \$200.00**

**Class 3 or 4 = \$250.00 Level 2 Proctor = \$40.00**

**NEW FEE: One opening inspection is included with the plan review fee. All additional inspections related to plan reviews are \$50 per inspection.**

Mr. Young requested a motion to adopt the 2020 Food Fees. Mrs. Sacksteder made the motion to adopt the 2020 Food Fees effective January 1, 2020 as presented. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Abstain. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

**General Update:**

**People and Growth:** Amanda passed her RS test!

**Service:** Always striving for friendly, efficient service.

**Quality:** We had a water audit the first week of May and still have not received a final report from ODH!

**Health Commissioner**

Mr. Young turned the floor over to the Health Commissioner, Beth Schweitzer, MPH, MCHES.

**Service:**

- Attended Community Task Force Homeless Shelter Meeting
- Consent Order Landfill Fund Committee meeting
- Family Children First Council Service Plan meeting
- Meeting with Citizens about landfill
- Phone Conference with attorney, consultant, Sunny Farms personnel and attorney

**People:**

- Ad in newspapers for full time R.N. to replace a part time RN with full time position
- Staff Christmas party
- Working on year end evaluations.
- Two interviews done and Coral Rice will fill the fiscal clerk/administrative assistant position

**Growth:**

Examining need for additional nursing staff beyond replacements for those retiring in the summer

**Fiscal:**

- Met with Stacy Wilson, County Commissioners office and rent will remain frozen at \$39,287.50

- Fostoria rent will remain the same for 2020

**Quality:**

- Multiple e-mails and phone calls with attorney and consultant
- Conference call with attorney Joe Durham and Consultant
- Meeting with nursing Staff and CROSSWAEH to work out issues occurring with nursing service provide by the health district

**Employee Related Actions**

Mr. Young requested a motion to approve Coral Rice for position of Administrative Assistant/Fiscal Clerk-effective 12/07/2019. Mrs. Boroff made a motion to approve Coral Rice for position of Administrative Assistant/Fiscal Clerk-effective 12/07/2019. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

**Unfinished Business**

None

**New Business**

Mr. Lyons would like to see a Sunny Farms update added to the agenda every month

Vaccine price changes.

Mrs. Schweitzer presented the vaccine price changes as of for approval as of 12/09/2019:

**Private Pay**

Pneumovax from \$101.00 to \$105.00

**Insurance**

Pneumovax from \$161.06 to \$167.30

Mr. Lyons made a motion to approve the Pneumovex vaccine price change effective as of 12/09/2019. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes.

**Budget 2020**

Mr. Young requested a motion to approve the 2020 Board of Health Budget as presented. Mrs. Sacksteder made the motion to approve the budget as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Lyons – Yes. Mrs. Sacksteder – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Mr. Young – Yes

**Election of 2020 Board Officers**

Motion to elect Mr. Young to the position of Board President was made by Mrs. Sacksteder. Mr. Watson seconded the motion. All were in favor.

Motion to elect Mrs. Sacksteder to the position of Board Vice President was made by Mr. Steyer. Mr. Lyons seconded the motion. All were in favor.

**Adjournment**

Mr. Lyons made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:55 p.m.