



# Seneca County General Health District Board of Health Meeting Minutes

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## **Board of Health Meeting**

January 27, 2022 at 6:00 pm

Seneca County Services Building, Conference Room A

## **Board Members Roll Call:**

Dr. Mark Akers - Yes

Bonnie Boroff - Yes

Edward Logsdon - Yes

Scott Lyons - Yes

McKenzie Posey - Yes

Ann Sacksteder - Yes

Philip Steyer - Excused

Robert Watson - Yes

Jimmie Young - Excused

## **Other's Present:**

Anne Goon, MS, RD, LD, Health Commissioner

Anita Gaietto, BBA, Fiscal Director

Andrea Barrell, BSN, RN, Director of Nursing

Trisha Kahler, RD, LD, WIC Division

Lisa England, Registrar

## **Guest:**

See Attached list.

## **Welcome, Roll Call and Pledge of Allegiance**

With a quorum present, Mr. Logsdon called the regularly scheduled board meeting to order on January 27, 2022, at 6:00pm; he then presided over the Pledge of Allegiance.

## **Public Concerns/Requests**

A member of the public asked if the Health Department had a list of how many vaccinated and unvaccinated people have been in the hospital with COVID. She stated that the information was asked for at the last Board meeting. Also, she would like to know the current definition of vaccinated.

Next to speak was Brenda Kuhn from rural Seneca County. Ms. Kuhn asked if the board had read the documents she handed out at the last meeting and if the board had any comment on the documents. Ms. Kuhn also had questions about the PCR tests.

Mr. Podach spoke of his concern about the water in local rivers, streams and reservoirs near the Sunny Farms Landfill. He also expressed concern about the remaining life of the landfill and about the possibility of an increase in the size of the landfill. He also questioned if anyone still monitors an old landfill located near Republic.

A member of the public asked what COVID vaccine the health department is giving.

A community member also spoke about his concerns about Sunny Farm Landfill. He also spoke about the years that he stated the landfill was noncompliant. He had concerns about the Health Department's inspector for the Sunny Farm Landfill.

## **Approval of Consent Agenda**

Mr. Logsdon requested a motion to approve the Consent Agenda.

- a. Minutes from Previous Meetings – 12/16/2021
- b. WIC Division Report – Trisha Kahler, RD LD
- c. Nursing Division Report – Andrea Barrell, RN, BSN
- d. Environmental Division Report - Laura Wallrabenstein, MA RS
- e. Health Commissioner Activity Report– Anne Goon MS, RD, LD

Mrs. Sacksteder made a motion to approve the Consent Agenda. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – abstain. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

**Committee Report** – None

**Health Commissioner Report**

Mr. Logsdon turned the floor over to the Health Commissioner, Anne Goon, MS, RD, LD. Ms. Goon gave an update on changes related to the pandemic. Ms. Goon reviewed the updated stats related to COVID. Ms. Goon also discussed the changes in contact tracing and case investigation.

Mr. Logsdon presented a letter received from the Ohio Auditor of State. The letter was received on January 3, 2022 concerning an investigation into Ohio Sunshine Laws. The case was closed.

**Personnel Actions**

**Resolution to hire Employee - Resolution #2022.03** - Approving Employment of Harold Huffman as full time Planner/Grants Manager effective 01/31/2022

**Resolution to hire Employee - Resolution #2022.04** - Approving Employment of Sarah Carpenter as Full time Health Educator 1, effective 01/31/2022

**Resolution to hire Employee - Resolution #2022.05** - Approving promotion of Erika Handru – from Part Time Breastfeeding Peer Helper to Part Time Health Communications Specialist/Health Educator 2, effective 2/14/2022

Mr. Logsdon requested a motion to approve Resolution #2022.03, Resolution #2022.04 and Resolution #2022.05 as read. Mr. Lyons made a motion to approve Resolution #2022.03, Resolution #2022.04 and Resolution #2022.05 as read. Mrs. Posey seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

**Policy Action**

Ms. Goon presented the following corrected personnel policy to the Board of Health.

1. Approve corrected Position Classification Plan

Mrs. Posey made a motion to approve the corrected Position Classification Plan Policy Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

**Condemnation** – None

**Rescind Condemnations** – None

**Financial Transactions**

**Financial Report**

The Monthly Financial Report for December 2021 shows revenue for the month of \$479,172.51 and revenue year to date of \$5,520,519.72. Expenses for the month were \$419,870.14 and year to date expenses totaled \$5,072,267.41.

Mr. Logsdon requested approval of the Monthly Financial Report for December 2021. Mrs. Sacksteder made a motion to approve the Monthly Financial Report for November 2021. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Expenditures**

Mr. Logsdon requested approval of the previous month's expenditures. Mr. Watson made a motion to approve the expenditures as presented. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Out of County Meetings/Travel**

Mr. Logsdon requested a motion to approve Out of County Meetings and Travel requests provided in board packets. Mr. Watson made a motion to approve the Out of County Meetings and Travel. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Advances/Repayments/Transfers**

Mr. Logsdon requested a motion to approve Advances, Repayments, and Transfers List provided in board packets. Mrs. Sacksteder made a motion to approve the Advances, Repayments, and Transfers List. Mr. Watson seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Supplements**

Mr. Logsdon requested a motion to approve Supplements:

- a. Fund 7190 Termination Benefits Fund (\$25.28)
- b. Fund 7164 Home Sewage Treatment Systems \$18,667.00

Dr. Akers made a motion to approve the Supplements. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Resolutions**

**Resolution #2022.01** - Authorization for the Seneca County General Health District to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on Behalf of the County of Seneca for the Repair and Replacement of Home Sewage Treatment Systems.

**Resolution #2022.02** - Resolution creating the COVID 19 Vaccination fund (Fund 7145) and establishing 2022 annual appropriations for the fund.

Mrs. Sacksteder made a motion to approve Resolution #2022.01 and Resolution #2022.02 as presented. Mr. Lyons seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Contracts and Agreements**

Mr. Logsdon requested a motion to approve the following Contracts:

1. Hoover's Property Services, L.L.C., for soil based and ATU inspection services, 01/01/2022-12/31/2022, not to exceed \$3,700.00 (payer)
2. Theis Septic Cleaning, L.L.C., for septic tank pumping services and systems with Norweco Inspection services, 01/01/2022-12/31/2022, not to exceed \$4,950.00 (payer)
3. Addendum, Seneca County Youth Center, nursing services, Original effective dates 01/01/2021-12/31/2021 change to 01/01/2021-02/28/2022, Original amount not to exceed \$16,960.00 to remain the same
4. The Hospital Council of Northwest Ohio, for Community Health Assessment Services, 01/06/2022-12/31/2022, not to exceed \$47,950.00 (payer)

5. Seneca Regional Planning Commission, for home sewage treatment systems grant services, effective Upon signatures-until the agreement is fully satisfied, not to exceed \$500.00 per system or \$375.00 per tap-in (payer)

Mr. Lyons made a motion to approve the Contracts. Mrs. Sacksteder seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

### **Vaccine Price Changes**

Vaccine price changes effective 01/25/2022

Private Pay

HPV from \$235.00 to \$249.00

Pneumonia from \$110.00 to \$116.00

Varicella from \$138.00 to \$146.00

Insurance

HPV from \$378.70 to \$401.26

Pneumonia from \$175.78 to \$186.03

Varicella from \$221.49 to \$234.62

Mr. Logsdon requested approval of the vaccine price changes effective 01/25/2022. Dr. Akers made a motion to approve the vaccine price changes effective 01/25/2022. Mrs. Posey seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

**Public Health In-service** – None

### **Executive Session**

Mrs. Sacksteder made a motion at 7:05 pm. to go into Executive Session under Ohio Revised Code 121.22 G1 Personnel: to consider employee compensation. Dr. Akers seconded the motion. The motion carried upon roll call vote. Dr. Akers – Yes. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Lyons – Yes. Mrs. Posey – Yes. Mrs. Sacksteder – Yes. Mr. Watson – Yes.

Mr. Logsdon announced at 7:27 pm. that the board was out of Executive Session. No action was taken and the regular board meeting resumed.

Upon return, the board discussed items they would like to see in future meetings.

Ms. Goon also shared that the legislature is considering allowing zoom meetings until the end of June.

### **Adjournment**

Mrs. Sacksteder made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 7:50 pm.

The next Board of Health meeting is scheduled for February 24, 2022, 6:00 pm, at Seneca County Services Building, Conference Room A.

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Board of Health President

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Board of Health Secretary