



# Seneca County General Health District

## Board of Health Meeting Minutes

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### **Board of Health Meeting**

May 26, 2022 at 6:00 pm

Meeting Via Zoom due to COVID-19

### **Board Members Roll Call:**

Dr. Mark Akers –Absent

Bonnie Boroff - Yes

Edward Logsdon -Yes

Scott Lyons –Absent

McKenzie Posey – Excused

Philip Steyer - Yes

Robert Watson - Yes

Dr. Clay Wolph - Yes

### **Other's Present:**

Anne Goon, MS, RD, LD, Health Commissioner

Andrea Barrell, BSN, RN, Director of Nursing

Trisha Kahler, RD, LD, WIC Division

Laura Wallrabenstein, MA, RS, Director of Environmental Health

Lisa England, Registrar

Austin Nainiger, EHST

### **Guest:**

### **Welcome, Roll Call and Pledge of Allegiance**

With a quorum present, Mr. Logsdon called the regularly scheduled board meeting to order on May 26, 2022, at 6:00pm; he then presided over the Pledge of Allegiance. Reviewed a summary from the

### **Public Health In-service**

Mr. Logsdon introduced Mr. Chris Lund Senior Vice President for Gershman, Brickner, and Bratton, Inc., a solid waste consultant company. Mr. Lund gave a summary from the summer of 2019 when GBB was contracted by the Seneca County Health Department to help with monitoring the compliance with the consent order. Mr. Lund addressed information provided to the Board about the Sunny Farms Landfill presentation presented April 28, 2022 at the last Board of Health Meeting. Mr. Lund provided his professional observations of where the landfill is now and where they need to get to.

Mr. Lund then answered questions from the Board of Health Members.

Wes Younger from Trinity Consultants also spoke to the Board about air quality issues at the landfill and answered questions from the board.

Ms. Goon thanked Mr. Lund and Mr. Younger for speaking to the board about the landfill

### **Approval of Consent Agenda**

Mr. Logsdon requested a motion to approve the Consent Agenda.

- a. Minutes from Previous Meetings – 04/28/2022
- b. WIC Division Report – Trisha Kahler, RD LD

Mr. Logsdon asked if the baby formula shortage has impacted our area. Ms. Goon and Mrs. Kahler discussed the formula shortage in on our area, and ways they are trying to help WIC participants.

- c. Nursing Division Report – Andrea Barrell, RN, BSN
- d. Environmental Division Report - Laura Wallrabenstein, MA RS
- e. Health Commissioner Activity Report– Anne Goon MS, RD, LD

Mr. Steyer made a motion to approve the Consent Agenda. Dr. Wolph seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

### **Health Commissioner Report**

Ms. Goon reviewed the county health rankings put out by the Population Health Institute and the Robert Wood Johnson Foundation. She discussed the rankings for Seneca County compared to the rest of the state.

### **Sunny Farms Landfill Permit to Install Application for Expansion**

Ms. Goon explained the permit application process and what has happened so far in the application process. The first step in the process is that they file the application. Then they are required to hold a public meeting, which is the meeting on June 8, 2022. This is where they will present to the public what they put in their proposal and the public can make input and comments. The time line is unknown, the only time limits are on the public comment sections. It is hard to predict how long this process will take. Ms. Goon discussed the Health Department's effort to notify the public of this upcoming meeting.

The Board then discussed Sunny Farms' application for expansion. Board members want to discuss these matters with legal counsel.

Mr. Younger spoke about the air permitting process. The public can express their opinion at a public hearing for the air permit.

Ms. Goon also discussed the Landfill's Draft Air Pollution Title V permit that is not related to the expansion. Mr. Younger stated that the landfill has to renew, or at least file to renew, its Title V permit every five years and it is an operating permit. There will be a virtual hearing on this permit on Monday June 27, 2022 at 6:00pm.

### **Personnel Actions**

#### **Out of county/state travel**

Mr. Logsdon requested approval for out of county/state travel as presented

Mr. Steyer made a motion to approve county/state travel as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

#### **Ms. Goon presented the following Personnel Actions for approval**

Mr. Logsdon requested a motion to approve the personnel actions as presented.

**Resolution 2022.11** Approving Employment of Anne Klauke as Public Health Nutritionist 2-WIC Division, effective 05/23/2022

**Resolution 2022.12** Approving Employment of Nicole Mitchell as Environmental Health Clerk 1, effective 05/23/2022

Mrs. Boroff made a motion to approve the personnel actions as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

### **Policy Action**

The Board discussed the presented revisions to the Bylaws. The Board discussed reviewing the bylaws further. The Board decided to table the revised Bylaws.

### **Financial Transactions**

#### **April Bills**

Mr. Logsdon requested approval of the April bills. Mr. Steyer made a motion to approve the April bills as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

#### **Approval of Cash Advances and Paybacks**

Mr. Logsdon presented for approval

1. Cash Advance from General Fund to Senior Clinic fund for \$2,000.00 to cover fund until contact payments are received.

Mr. Steyer made a motion for Approval of Cash Advances and Paybacks as presented. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

#### **Approval of Appropriation Adjustment**

Mr. Logsdon requested approval of the appropriation adjustments. Mr. Watson made a motion for approval of Appropriation Adjustment. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

#### **Supplemental Appropriation**

Mr. Logsdon requested approval of the Supplemental Appropriation.

1. Fund 7089 Construction and Demolition Debris \$173,923.95
2. Fund 7092 Get Vaccinated Ohio \$37,000.00

Mr. Steyer made a motion for approval of Supplemental Appropriation. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

### **Contracts and Agreements**

Mr. Logsdon requested a motion to approve the following contracts:

1. Lind Media Company, for digital billboard advertising, 05/30/2022-11/13/2022, not to exceed \$5,400.00 (payer)

Mrs. Boroff made a motion to approve the contracts. Mr. Steyer seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – abstain. Mr. Watson – Yes. Dr. Wolph – Yes.

The Board discussed the possibility of going back to live at the next board meeting.

Dr. Wolph made a motion to have the next meeting in person.

Mrs. Boroff made the motion to have the next meeting via Zoom. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mr. Steyer – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Mr. Steyer made a motion to adjourn the meeting. Motion carried. The meeting adjourned at 8:02 pm.

The next Board of Health meeting is scheduled for June 23, 2022, 6:00 pm, Via Zoom due to COVID-19.

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Board of Health President

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Board of Health Secretary