Seneca County Board of Health Meeting Minutes

Board of Health Meeting
August 18, 2022 at 6:00 pm
North Central Ohio Education Service Center

Board Members Roll Call:

Dr. Mark Akers –Absent	McKenzie Posey – Yes
Bonnie Boroff – Yes	Robert Watson – Yes
Edward Logsdon -Yes	Dr. Clay Wolph - Yes
Scott Lyons –Excused	

Other's Present:
Anne Goon, MS, RD, LD, Health Commissioner
Andrea Barrell, BSN, RN, Director of Nursing – Via Zoom
Trisha Kahler, RD, LD, WIC Division
Laura Wallrabenstein, MA, RS, Director of Environmental Health
Lisa England, Registrar
Austin Nainiger, EHST
Harold Huffman, Planner/Grants Manager

Guest:
See attached list

Welcome, Roll Call and Pledge of Allegiance
With a quorum present, Mr. Logsdon called the regularly scheduled board meeting to order on August 18, 2022, at 6:00pm; he then presided over the Pledge of Allegiance.

Approval of Consent Agenda
Mr. Logsdon requested a motion to approve the Consent Agenda.

a. Minutes from Previous Meetings – 07/28/2022
b. WIC Division Report – Trisha Kahler, RD LD
c. Nursing Division Report – Andrea Barrell, RN, BSN
d. Environmental Division Report (including Landfill report) - Laura Wallrabenstein, MA RS
e. Health Commissioner Activity Report – Anne Goon MS, RD, LD

Mrs. Boroff a motion to approve the Consent Agenda. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Health Commissioner Report
Ms. Goon gave an accreditation update. The Health Department has submitted the second half of the annual report. Ms. Goon next gave an update on the construction on the County Services Building.

Ms. Goon then discussed the updates to the Seneca County Board of Health Bylaws. The updates were sent to the board but no formal action was taken. It will be added to the agenda for next month.

She also discussed the Board of Health vacancies. The Health Department did receive letters of interest and will be reviewing those and reaching out to the individuals.

Personnel Actions
Out of county travel
Mr. Logsdon requested a motion to approve the out of county travel as presented:

a. $282.00 for Austin N – to Hamilton Co Health Dept for Solid Waste Training – 6/21/22-6/22/22

b. $5.80 for Rita S – Additional Costs for MOBI conference – 7/13/2022

Mr. Watson made a motion to approve the out of county travel as presented. Mrs. Posey seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Policy Action

Mr. Logsdon requested a motion to approve the revisions to the Governance Policy presented

a. Public Participation in Board of Health Meetings.

Mrs. Boroff made a motion to approve the Public Participation in Board of Health Meetings as presented policies. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Ms. Goon next presented the Donation policy. After a brief discussion, the Board of Health decided to table the Donation Policy until the next meeting.

Discuss formal Board action options re: Sunny Farms Landfill's Permit to Install Application for Expansion

The board discussed and reviewed a letter prepared by Joe Durham, Eastman & Smith, Attorneys at Law, Seneca County General Health District Legal Counsel, to address the Sunny Farms Landfill Permit to Install Application for Expansion.

Mr. Logsdon asked if the board wished to make a motion in regards to the letter.

Mrs. Posey made a motion to approve the letter prepared for the Ohio EPA related to the Permit to Install Application for Expansion by Sunny Farms Landfill. Dr. Wolph seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Ms. Goon then read the letter for public information.

Rescind Condemnations

Mr. Logsdon presented the following property for rescind condemnation.

b. 421 McDougal St. Fostoria, Ohio 44830
Owned by Drew Anthony Snowden (same address)

Mrs. Posey made a motion to approve the rescind condemnation of the presented property. Dr. Wolph seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Financial Transactions

Payment of Bills

Mr. Watson requested approval of the July bills. Mrs. Posey made a motion to approve the July bills as presented. Mr. Watson seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Approval of July and August Intra-Fund Transfers (Appropriation Transfers)

Mr. Logsdon requested approval of the following July and August Intra-Fund Transfers (Appropriation Transfers):

a. $1,100.00 from 7096-0024-5309.00 (misc.) to 7096-0024-5308.00 (printing)

b. $715.00 from 7096-0024-5102.00 (salaries) to 7096-0024-5308.00 (printing)
c. $5,920.45 from 7145-0721-5102.00 (salaries) to 7145-0721-5309.00 (miscellaneous)
d. $1,800.00 from 7145-0721-5102.00 (salaries) to 7145-0721-5366.00 (hospitalization)
e. $1,000.00 from 7060-0705-5304.00 (misc. equip) to 7060-0705-5306.00 (Contract Service)
f. $3,500.00 from 7096-0024-5358.00 (transfers out) to 7096-0024-5308.00 (printing)
g. $2,000.00 from 7096-0024-5102.00 (salaries) to 7096-0024-5308.00 (printing)
h. $3,500.00 from 7089-0714-5102.00 (salaries) to 7089-0714-5303.00 (supplies-postage)
i. $1,000.00 from 7089-0714-5304.00 (misc. equip.) to 7089-0714-5308.00 (printing)

Mr. Watson made a motion for approval of Intra-Fund Transfers (Appropriation Transfers). Mrs. Posey seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Supplemental Appropriation
Mr. Logsdon requested a motion to approve Supplemental Appropriations:
a. Fund 7082 WIC Grant $ 42,000.00
b. Fund 7096 Integrated Naloxone Grant $ 38,203.41

Mr. Watson made a motion to approve the Supplemental Appropriations. Mrs. Boroff seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Contracts and Agreements
Mr. Logsdon requested a motion to approve the following contracts:
a. Wood County Health District, for PHEP EPI services, 07/01/2022-06/30/2023, not to exceed $15,820.00 (payer)

Mrs. Posey made a motion to approve the contracts. Dr. Wolph seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Public Comment
First to speak was Mr. Daniel Straub, Tiffin, Ohio. He discussed the CDC Guidelines for Covid19. He also wondered if the health department had done any studies on the health of the people near the landfill to see if there were any reoccurring health issues. He hopes that the board won't limit the people if they are there to speak.

Mr. Brian Ezyk, representative of Sunny Farms Landfill, discussed Sunny Farms' commitment to continuing to move forward with the environmental compliance plans at Sunny Farms. He invited the board to come see the facility. He discussed updates to the facility.

Jerry Platt asked if there were liners underneath the railcars at the Sunny Farms facility.

Mrs. Posey discussed her concerns with the Ohio Supreme Court ruling that a railroad company can no longer be prosecuted for blocking railroad crossings for more than 5 minutes. The board is concerned about emergency vehicles' response times.

Executive Session - Employment of personnel

Mr. Logsdon requested a motion to go into executive session to discuss the employment of personnel. Mrs. Posey made a motion to go into an executive session to discuss the employment of personnel at

6:51pm. Dr. Wolph seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Mr. Logsdon announced at 7:12 pm that the board was out of the Executive Session. No action was taken and the regular board meeting resumed.

Dr. Wolph made a motion to discuss Board Member attendance at Board Meetings. Mrs. Posey seconded the motion. The motion carried upon roll call vote. Mrs. Boroff – Yes. Mr. Logsdon – Yes. Mrs. Posey – Yes. Mr. Watson – Yes. Dr. Wolph – Yes.

Ms. Goon reviewed what is in the bylaws currently for board attendance.

The board had a brief discussion on member attendance.

Mr. Logsdon appointed Dr. Wolph to the environmental committee for the Board of Health.

The next Board of Health meeting is scheduled for September 22, 2022, at 6:00 pm at the North Central Ohio Education Service Center.

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Board of Health President Board of Health Secretary