Seneca County Board of Health Meeting Minutes

The Seneca County Board of Health met on Thursday, June 27, 2024, at the Fostoria Learning Center, 342 Perry St. Fostoria, Ohio 44830. With a quorum present, Board President Dr. Clay Wolph called the Board's regular meeting to order at 6:00 pm.

Dr. Clay Wolph started the meeting by reading the Mission Statement in the Seneca County Board of Health bylaws:

> The Seneca County General Health District, in collaboration with its citizens, promotes wellness, prevents disease, protects the environment, and assures access to quality health care.

Board Members Roll Call:

Deborah Hay – Excused	Nathanael Heiser – Yes	Scott Lyons – Yes
Robert Podach – Yes	Dr. Sarah Sewell– Excused	Dr. Traci Sittason Stark – Excused
Allen Weinandy – Yes	Dr. Zachary West–Yes	Dr. Clay Wolph – Yes

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Others Present:

Julie Richards, MA, LSW, LPCC/S, Health Commissioner
Anita Gaietto, BBA, Fiscal Director
Andrea Barrell, RN, BSN, Nursing Director
Trisha Kahler, RD, LD, WIC Director
Lisa England, Registrar
Caitlin Dennison, MPH, Epidemiologist

Executive Session

At 6:01 pm Dr. West made a motion to go into executive session with legal counsel to discuss pending and imminent court action. Mr. Podach seconded the motion. The motion passed upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

The Board asked Julie Richards, Health Commissioner, to attend the executive session.

Dr. Wolph announced the return from the executive session at 6:16. Dr. Wolph stated no action was taken.

Dr. West made a motion to request the county prosecutor to amend his civil lawsuit against WIN Waste Innovations of Seneca County LLC. to add any additional claims for violations of R.C. Chapter 3734, the rules promulgated thereunder, and permits or licenses issued pursuant to R.C. Chapter 3734 that have been discovered by special counsel to date, or that are discovered by special counsel during the pendency of this lawsuit in the future. Mr. Weinandy seconded the motion. The motion passed upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Consent Agenda:

Approval of Consent Agenda

Dr. West made a motion to approve the Consent Agenda:

1. Board Minutes 05/23/2024
2. WIC Program Report – Trisha Kahler, RD, LD
3. Nursing Section Report – Andrea Barrell, RN, BSN
4. Environmental Health Section Report– Matt Beckman, REHS
5. Health Commissioner Report – Julie Richards, MA, LSW, LPCC/S
6. Health Planning and Promotion Section Report - Harold Huffman, PhD
7. Epidemiologist Report – Caitlin Dennison, MPH

Mr. Podach seconded the motion. The motion carried unanimously.

Action and Discussion Items

Public Records Request

Julie Richards, Health Commissioner, reviewed the three public records requests that were received since the last board meeting. The three requests have all been completed.

Strategic Plan

Caitlin Dennison discussed the strategic plan which is close to being completed. To finalize the plan Ms. Dennison would like the Board to review the plan and give feedback. The plan will be for the remainder of 2024 through 2028.

Personnel Actions

Resignation

Dr. West made a motion to accept the resignation of Sherri Mullins as part-time Public Health Nurse 2, effective 06/21/2024. Mr. Podach seconded the motion. The motion carried unanimously.

Resolution 2024.14

Dr. West made a motion to approve Resolution 2024.14 the termination of employment of Shelby Lutz, Full-Time, WIC Clerk 1, effective 06/26/2024. Mr. Weinandy seconded the motion. The motion passed upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Policy Actions

HSTS Variance request

Mr. Podach made a motion to approve the HSTS variance request for 7516 N State Route 19, Green Springs, Ohio 44836 Owned by Todd Meyers. Dr. West seconded the motion. The motion carried unanimously.

Utilizing C&DD funds to Demo homes

Julie Richards presented an email which she had received from Attorney Jack Van Kley in regard to utilizing C&DD funds for Demo homes. She felt the Board cannot move forward until more information is gathered.

Mr. Lyons made a motion to table the discussion of Formal Opinion #08-12 and the guidelines on how much the Health Department is willing to spend per year on demo projects. Dr. West seconded the motion. The motion passed upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Weekend Odor Monitoring Policy
Dr. West made a motion to table the Weekend Odor Monitoring Policy. Mr. Weinandy seconded the motion. The motion carried unanimously.

Out of County Travel
Mr. Weinandy made a motion to approve the out of county travel as presented to the Board in the Board packet. Mr. Podach seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Financial Transactions
Payment of Bills
Mr. Weinandy made a motion to approve the May 2024 bills as presented. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Cash Advances
Dr. West made a motion to approve the following cash advance:

1. Fund 7060 General Fund to fund 7120 Enhanced Operations - $10,000.00 - 5/28/24
2. Fund 7060 General Fund to fund 7081 Senior Clinic - $2,500.00 - 5/28/24
3. Fund 7060 General Fund to fund 7082 WIC grant - $20,000.00 – 6/5/24

Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Cash advance repayments
Dr. West Made a motion to approve the following cash advance repayments

1. Fund 7082 WIC grant to fund 7060 General Fund - $30,000.00 – 5/28/24
2. Fund 7081 Senior Clinic to fund 7060 General Fund - $2,000.00 – 5/28/24
3. Fund 7120 Enhanced Operations to fund 7060 General Fund - $20,000.00 – 5/28/24

Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Intra-fund Transfers
Dr. West made a motion to approve the Intra-fund Transfers.

1. From fund 7060 General fund – advances out to travel - $3,000.00 – 6/7/24
2. From fund 7092 Get Vaccinated – supplies to leases - $50.00 – 6/17/24

Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Supplemental Appropriations
Mr. Podach made a motion to approve the following Supplemental Appropriations:

1. Mr. Fund 7089 Construction and Demolition Debris $500,000.00

Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

Contracts and Agreements
Dr. West made a motion to approve the following contracts:

1. **<u>CORRECTION</u> Ohio Department of Health, for Adult Immunization Program provider services. End date should be 06/30/2026 instead of 12/31/2024.
2. City of Tiffin, Ohio, pertaining to the Seneca County General Health District's responsibilities with regard to any home sewage treatment system illicit discharge in the City of Tiffin, effective upon signatures - indefinite, no money.
3. Bridges Community Academy, for nursing services, 07/01/2024 - 06/30/2024, not to exceed $3,675.00 (payee).
4. Great Lakes Community Action Partnership and Hancock Hardin Wyandot Putnam Community Action, for Early Head Start program, 09/10/2024 - indefinite, no money.
5. Toledo-Lucas County Health Department, for overdose awareness campaigns and events, effective upon signatures - 08/31/2024, not to exceed $10,000.00 (payee).
6. Cedar Crest College, for dietetic internship services, 08/01/2024 - 07/31/2029, no money.

Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Nathanael Heiser – Yes	Scott Lyons – Yes	Robert Podach – Yes
Allen Weinandy– Yes	Dr. Zachary West – Yes	Dr. Clay Wolph – Yes

<u>Public Comments</u>
First to speak was Deb Tyson. Ms. Tyson thanked the Board for the work they have done and was glad to see the Board meeting was held in Fostoria. She feels the landfill will be an ongoing problem.

Lewis Watkins spoke next about the water test results he had received. He would like to see better explanations of the results. Mr. Watkins is concerned about the water quality in his and other local wells. Also, he had concerns about what is in the train cars that come through Fostoria and the homes near those tracks.

Cindy Watkins is also concerned about the water quality near her home, which is in a residential area but is not hooked up to city water.

Lou Ann Wentz spoke next about her water quality. Mrs. Wentz lives near the landfill in Hancock County. She would like to know how to get her water tested.

Ranae Vogelsong also has concerns about the water quality. She also discussed the price for local people to take trash to the landfill. She also has concerns about what is being brought to the landfill from out of state.

Eric Wentz wanted to know if there was any more information on the possible expansion of the landfill. He has concerns about how fast the landfill is filling up and would like to see it stopped before it gets any larger. He also feels that more people should be concerned about the water quality.

Mr. Watkins spoke again about concerns of cancer in local citizens and possible water quality issues.

Mr. Weinandy made a motion to adjourn the meeting at 7:10 pm.

The next Board of Health meeting is scheduled for July 25, 2024, at 6:00 pm. at the Seneca County General Health District, Basement Conference Room A, 92 E Perry Street, Tiffin, Oh 44883.

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Board of Health President Board of Health Secretary