Seneca County Board of Health Meeting Minutes

The Seneca County Board of Health met on Thursday, February 27, 2025, at the Seneca County General Health District 92 E. Perry St. Tiffin, OH 44883. With a quorum present, Board President Dr. Clay Wolph called the Board's special meeting to order at 5:01 pm.

Dr. Clay Wolph started the meeting by reading the Mission Statement in the Seneca County Board of Health bylaws:

The Seneca County General Health District, in collaboration with its citizens, promotes wellness, prevents disease, protects the environment, and assures access to quality health care.

Board Members Roll Call:

Dr. Nathaniel Beres - Yes	Deborah Hay – Excused	Nathanael Heiser – Yes
Scott Lyons – Excused	Robert Podach – Yes	Dr. Sarah Sewell– Excused
Allen Weinandy – Yes	Dr. Zachary West–Excused	Dr. Clay Wolph – Yes

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Others Present:

Julie Richards, MA, LSW, LPCC/S, Health Commissioner
Anita Gaietto, BBA, Fiscal Director
Trisha Kahler, RD, LD, WIC Director
Ryan Sendelbach, REHS Environmental Director
Andrea Barrell, RN, BSN, Nursing Director
Erika Handru, Communication Specialist
Harold Huffman, Landfill Oversight and Compliance
Lisa England, Registrar

Executive session

Mr. Weinandy made a motion to go into executive session at 5:02 pm to discuss pending court action with legal counsel, according to Section 121.22 G3 of the Ohio Revised Code. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

The board requested that Health Commissioner Julie Richards, Communications Specialist Erika Handru and Landfill Oversight and Compliance Director Harold Huffman attend the executive session.

Dr. Wolph announced the return from the executive session at 5:25. Dr. Wolph stated no action was taken.

The Board had a brief discussion over appealing the ERAC ruling for Case Nos. ERAC 23-7181 and ERAC 24-7193 from January 29, 2025.

Mr. Podach made a motion that Van Kley Law, LLC be authorized and directed to file an appeal of the Ruling on Motions for Summary Judgment issued by the Environmental Review Appeals Commission (ERAC) on January 29, 2025 in Case Nos. ERAC 23-7181 and ERAC 24-7193, to authorize Van Kley Law, LLC to represent the Seneca County General Health District in this appeal, and to authorize Van Kley Law to represent the Seneca County General Health District in any appeal of this ERAC ruling by WIN Waste Innovations of Seneca County LLC. Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

The board then discussed the need for a hearing requested by WIN Waste Innovations of Seneca County LLC for the intent to deny the 2025 operating license.

Mr. Heiser made a motion that Van Kley Law, LLC be retained to represent the Seneca County General Health District in the adjudication proceeding initiated by WIN Waste Innovations of Seneca County LLC to contest the proposed denial by the Seneca County Board of Health of the 2025 operating license for WIN Waste's landfill. Mr. Weinandy seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Mrs. Richards explained the need to increase the Profile discovery contract from $40,000.00, that was approved at the January 23, 2025 Board of Health meeting, to $60,000.00.

Mr. Weinandy made a motion to enter into a contract with ProFile Discovery in an amount not to exceed $60,000 in 2025 to assist the Seneca County General Health District with electronic discovery in all cases filed by or against WIN Waste Innovations of Seneca County LLC and to authorize the Health Commissioner to execute a contract with ProFile Discovery for that purpose. This motion shall modify and replace the motion passed on January 23, 2025 that authorized the hiring of ProFile Discovery. Mr. Podach seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

<u>Consent Agenda:</u>

Approval of Consent Agenda

Mr. Podach made a motion to approve the Consent Agenda:

1. Board Minutes 01/23/2025
2. WIC Program Report – Trisha Kahler, RD, LD
3. Nursing Section Report – Andrea Barrell, RN, BSN
4. Environmental Health Report -Ryan Sendelbach, REHS
5. Health Commissioner Report – Julie Richards, MA, LSW, LPCC/S
6. Health Planning and Promotion Section Report - Harold Huffman, PhD
7. Epidemiologist Report – Caitlin Dennison, MPH

Mr. Weinandy seconded the motion. The motion carried unanimously.

Action and Discussion Items

Public Records Request

Erika Handru reported that there were two requests and both have been fulfilled.

Personnel Actions

Resolution 2025.04

Mr. Heiser made a motion to approve resolution 2025.04 the employment of Jennifer Peck-Mawer as full time-Environmental Health Specialist in Training effective 02/10/2025. Mr. Podach seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Policy Actions

Resolution 2025.05

Mr. Weinandy made a motion to approve resolution 2025.05 authorizing Seneca County General Health District to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the county of Seneca for the repair and replacement of home sewage treatment systems. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Home Sewage Treatment System Grant

Mr. Weinandy made a motion to approve administration fee for the Home Sewage Treatment System grant/loan program at $200.00/system or tap-in. Mr., Podach seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Software for Landfill Inspections

Mr. Harold Huffman explained the need for software that would be helpful for the landfill inspections. He is currently researching 3 different programs for inspections.

Out of County Travel

Mr. Podach made a motion to approve the out of county travel as presented to the Board in the board packet. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Out of State Travel

Mr. Podach made a motion to approve travel to the National Preparedness Summit in San Antonio, Texas (4/28/2025-05/02/2025) for Caitlin Dennison, Epidemiologist estimated cost - $3,300.00. Mr. Weinandy seconded the motion.

Mrs. Richards explained the benefits for the Health Department to have Caitlin Dennison attend the summit.

The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Financial Transactions

Payment of Bills

Mr. Weinandy made a motion to approve the January 2025 bills as presented. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Cash Advances

Mr. Weinandy made a motion to approve the following cash advance:

1. Fund 7060 General fund to fund 7092 Get Vaccinated Grant - $8,000.00 1/16/2025

Mr. Podach seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Intra-fund Transfers

Mr. Weinandy made a motion to approve the following Intra-fund transfer:

1. Fund 7082 WIC-supplies to leases - $2,000.00 – 1/27/2025

Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Resolutions

Mr. Weinandy made a motion to approve the following resolution:

1. Resolution 2025.03 for the appointment of special counsel for the Seneca County General Health District retroactive to January 1, 2025 recorded in Seneca County Commissioner Resolution 25-8.

Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Contracts and Agreements

Mr. Weinandy made a motion to approve the following contracts:

1. Liamer Media, L.L.C., for website hosting and maintenance services, 04/01/2025 - 03/31/2026, not to exceed $2,500.00 (payer)
2. Ohio Department of Health, for HEPA (High Efficiency Particulate Air) vacuum equipment transfer program, 10/30/2024 – 01/27/2025, no money.
3. Bingocize for use of licensed technology, 12/01/2025 - 11/30/2027, not to exceed $400.00 (payer)
4. Ohio Department of Health, for vaccines for children program provider services, 01/01/2025 -12/31/2025, no money.

5. Board of Directors of the Ottawa Sandusky Seneca Counties Joint Solid Waste Management District, for landfill compliance inspections and well water collection and analysis, 01/01/2024 -12/31/2024, $100,000.00.
6. Public Entities Pool of Ohio for annual liability insurance – 3/1/2025-2/28/2026 for liability insurance limit of $6,000,000.00 (current coverage); $21,839.00

Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Public Comments

Bryan Ezyk WIN Waste Innovations of Seneca County, invited the newest member of the Board of Health to come tour the landfill. He also gave an update of the leachate spill reported January 27, 2025 Mr. Ezyk anticipated the clean up to be complete by March 15th.

Executive session

Mr. Weinandy made a motion to go into executive session at 5:55 pm to consider compensation of public employees, according to ORC 121.22 G1 of the Ohio Revised Code. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

The board requested that Health Commissioner Julie Richards attend the executive session.

Dr. Wolph announced the return from the executive session at 6:24. Dr. Wolph stated no action was taken.

Mr. Weinandy made a motion to approve a 3% increase effective 03/08/2025 for all employees excluding the Health Commissioner and those currently on probation. Current probationary employees will receive a 3% increase after successful completion of probation. Dr. Beres seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

Mr. Weinandy made a motion to increase Caitlin Dennison an additional $1.20 an hour and to increase her hours from 35 to 37.50 per week effective 03/08/2025. Mr. Heiser seconded the motion. The motion carried upon roll call vote:

Dr. Nathaniel Beres - Yes	Nathanael Heiser – Yes	Robert Podach – Yes
Allen Weinandy – Yes	Dr. Clay Wolph–Yes	

The board expressed their appreciation to the staff for their hard work and dedication.

Mr. Weinandy made a motion to adjourn the meeting at 6:28.

The next Board of Health meeting is scheduled for March 27, 2025 at 5:00 pm. at the Seneca County General Health District, Basement Conference Room A, 92 E Perry Street, Tiffin, Oh 44883.

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Board of Health President Board of Health Secretary