Seneca County General Health District
92 E. Perry St., Tiffin OH 44883
Phone: (419) 447-3691
Fax: (419) 448-5782
801 Kirk St., Fostoria OH 44830 Phone:
(419) 435-4401
www.senecahealthdept.org

Seneca County Infectious Disease Reporting Procedure

What to Report Immediately by Telephone

Due to the seriousness or potential epidemic spread, Class A diseases require immediate notification if you suspect, order tests to rule out, or have a positive laboratory result for any of the following diseases:

- Anthrax
- Botulism
- Diphtheria
- Free-living Amoeba Infection
- Novel Influenza A
- Measles
- Meningococcal disease
- Middle East Respiratory Syndrome (MERS)
- Plague
- Rabies, human
- Rubella (not congenital)
- Severe Acute Respiratory Syndrome (SARS)
- Smallpox
- Tularemia (inhalation)
- Viral Hemorrhagic Fever (VHF)including Ebola virus disease, Lassa fever, Marburg hemorrhagic fever, and Crimean-Congo hemorrhagic fever

How to Report During Business Hours:

Our normal business hours are Monday – Friday 8:00 a.m. - 4:00 p.m.

1. Call the Seneca County General Health District at 419-447-3691.
2. When prompted, enter the Epidemiologist's extension, 6356.
3. If you get a voicemail, leave a brief message and redial 419-447-3691 and enter the Director of Nursing extension:6326
4. If you get voicemail, leave a brief message and redial 419-447-3691 and enter the main Nursing extension, 6333. If there is still no answer, leave a voicemail with the information below.
    i. Your name, title and contact number
    ii. The suspected disease
    iii. Patient demographics and any relevant details

How to Report During Non-Business Hours

Class A diseases must still be reported immediately even if it is before or after our business hours, a weekend or a major holiday.

1. Call the Seneca County Sheriff's Office at 419-447-3456.
2. Tell the Sheriff Dispatcher that you are reporting a Class A disease and need to speak to someone from the health department. Give them your name, title and contact number.
3. Someone from the health department will call you back promptly.