Seneca County General Health District

Position Title:	Health Education Student Experience	**Agency Unit:**	Health Planning and Promotion
Schedule:	Flexible	**Reports to:**	Epidemiologist
Pay Grade:	Unpaid	**FLSA Status:**	Exempt

Position Summary: Under the direction of the Epidemiologist, the Health Education Student will assist in the provision of leadership for the development, implementation, and assessment of health education and health promotion materials for the Seneca County community in cooperation and collaboration with other agencies and partners. Student efforts will primarily be focused on select projects.

Essential Duties:

- Community outreach and education on various public health related topics
- Surveillance and data collection
- Promotion and education of current health department programs and events
- Assess and evaluate programs, perform research on relevant topics, and create/revise presentation materials, as appropriate
- Participation in the development of marketing and promotional goals and strategies, as appropriate

Other Duties & Responsibilities

- Maintains confidentiality, as required;
- Demonstrates human relation skills in order to provide good customer service and work closely with the clients of the Health District;
- Willing to work independently;
- Prepare reports and summaries, as required;
- Other duties as assigned.

Minimum Qualifications:

Qualified students shall possess the following:

- Be actively enrolled in an undergraduate or graduate program;
- A program emphasis on public health and/or health education is a plus;
- Working knowledge and application of primary prevention, evidence-based practices, program planning, and research/evaluation methods;
- Ability to develop and maintain effective working relationships with associates, supervisors, and general public;
- Ability to follow and carry out detailed instructions;
- Ability to communicate effectively;
- Understanding of office equipment, with a knowledge of Microsoft Office, including Word, Excel, Outlook and PowerPoint;
- Valid driver's license;
- Current auto insurance;

- Ability to operate a motor vehicle, on occasion;
- Maintains information in strict confidentiality.

Work Environment: The Health Education Student position requires an student to:

- Travel to off-site locations;
- Respond to emergency calls;
- Come into contact with secondhand smoke, communicable diseases, blood, bodily fluids, allergens, dusts, cleaning supplies, insects, and animals;
- Lift, climb, bend, twist, kneel, squat, push, roll, and support up to 55 pounds;
- Sit, stand, stoop, and/or walk;
- Grasp with manual dexterity;
- Manipulate a keyboard and other technology;
- Ability to operate a motor vehicle.

Interested individuals are encouraged to apply. Email cover letter and resume to Anita Gaietto at agaietto@senecahealthdept.org. Applications will be accepted until the position is filled.

The Seneca County General Health District provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics.